

April 14, 2025
San Benito, Texas

A meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on April 14, 2025, at 2:00 p.m. at the office of the District, pursuant to notice duly given as required by law. Present were Ronaldo Garcia, President and Jason Shafer, Director; Carla Marin-Toriz, General Manager; Ben Escobar, Assistant Manager; Jack Brown, Engineer; Freddie Ortega, Maintenance Superintendent; and B. R. Dossett, Attorney. President Garcia called the meeting to order and presided.

1. Minutes. The minutes for February 21, 2025, March 04, 2025, and March 10, 2025, meetings were presented and reviewed. A motion was made and seconded that the Minutes of February 21, 2025, March 04, 2025, and March 10, 2025, meetings be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No written comments were received.
3. Subdivision Approvals.
 - 3.1. No subdivision plats were presented.
4. Annexation and Donation of Drains.
 - 4.1. Annexation.
 - 4.1.1. Request of Yountville Holdings, LLC, Owner, that District Annex 3,060.089 out of Share 22, Espiritu Santo Grant. The Petition for Annexation is with the petitioner for legal review (as of January 2024). No change in status.
 - 4.2. Donations.
 - 4.2.1. Drain C-Right/Drain C-Left/Lateral V, Block 148, San Benito Land & Water Company Subdivision–Donation of Lateral North of Haine Drive and fix boundary of drain. The agreement is with the Attorney still pending.
5. Equipment.
 - 5.1. New equipment.
 - 5.1.1 2025 GMC Sierra 1500 Pickup – The vehicle (Unit 77), Vin 1GTUUCE87SZ199746, was delivered March 11, 2025.
6. Projects.
 - 6.1. Drains C Left and C Right. No change in status.
 - 6.2. East Line Relief Drain Project. Attorney Dossett is finalizing the Right of Way acquisition with subject landowners. Grant funding was applied for through Cameron County for FEMA funding utilizing the Disaster Recovery Reallocation Program.
 - 6.3. Drain B-1 and Drain B-2 Interconnect. Engineer Brown is finalizing the plans and Attorney Dossett is working on the Right of Way acquisition. There have been no updates on the acceptance status of the FEMA FMA grant request.
 - 6.4. Drain B-2–Upgrade of Pennsylvania Boulevard Road Crossing. FEMA is moving forward with grant approval, no change in status.

- 6.5. Rancho Grande Diversion Project/Drain A Bypass Extension to River – Installation of Structure at Outfall. Engineer Brown’s office had severe flooding in offices, but was able to retrieve information files. There have been no updates.
- 6.6. Drain E-Notice of drain ROW in old CPL power plant property. There have been no updates from Attorney Dossett.
- 7. Discuss and possible action with respect to ERHWSC ROW request near FM 2925. A document was presented to ERHWSC to grant a ROW North of FM 2925 for ERHWSC in return for ERHWSC abandoning an easement for CCDD#3 Eastline Drain project. Awaiting document from ERHWSC with signature.
- 8. License Agreements/Rights-of-Way/Permits/Interlocal Corporation Agreements.
 - 8.1 Drain F Right/F Left in Block 214, SBL&W Co. for Randall Crane road crossing. Pending landowner directions on the locations of the crossings.
 - 8.2 Rio Delta Subdivision. License agreement pending, with District’s attorney to draft as of 5/14/2024.
 - 8.3 Cielo Grande Subdivision. License agreement pending, with attorney to draft as of 5/14/24.
 - 8.4 El Monte Cristo Subdivision. License agreement pending, with attorney to draft as of 5/14/24.
 - 8.5 San Sebastian Subdivision. License agreement has been completed and recorded.

9 Reports.

9.1 Financial.

- 9.1.1 Financial Report for Month of March 2025. Presented and reviewed.
- 9.1.2 Financial Report for Fiscal Year through March 31, 2025. Presented and reviewed.
- 9.1.3 Quarterly Investment Report. Presented and reviewed.

9.2 Manager. All matters discussed under other Agenda items.

9.3 Attorney. All matters discussed under other Agenda items.

9.4 Engineer. All matters discussed under other Agenda items.

9.5 Drain Supervisor. All matters discussed for work done in the month of March .

10 Payment of Accounts, Wages, and Directors’ Services.

10.1 A motion was made and seconded to ratify the issuance of the following checks issued between March 10, 2025, meeting and this meeting, the motion was unanimously carried.

15506	Oil Runners	fuel tank cleanup	\$14,400.00
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Following a discussion, the motion was unanimously carried.

10.2 A motion was made and seconded to issue the following checks:

15507	AFLAC	insurance	\$249.84
15508	Oil Runners	fuel tank cleanout	\$14,400.00
15509	TX Child Support SDU	child support	\$397.39
15510	Anderson Equipment	machine repairs	\$6,429.86
15511	Alamo Door Systems	warehouse repairs	\$269.20
15512	Allegra Printing	business cards	\$99.90

15513	Allstate	insurance	\$74.57
15514	C N A Surety	shafer bond	\$50.00
15515	Commercial Billing	machine repairs	\$1,665.98
15516	Dainamik	GPS monitoring	\$595.00
15517	Dell Marketing LP	Laptops	\$16,258.24
15518	Diaz, Daniel	phone allowance	\$45.00
15519	Elliff Motors	tool box unit 75	\$1,383.50
15520	ERHWS Corp	water bill	\$70.95
15521	Fast Signs	door signs	\$31.64
15522	Firestone	auto repairs	\$652.20
15523	Gateway Printing	office supplies	\$295.26
15524	Grajale's Tire Shop	flat repairs	\$17.00
15525	Hollon Oil Company	hyd oil	\$2,879.29
15526	Holt Co. of Texas	machine repairs	\$1,934.62
15527	John Deere Financial	machine repairs	\$6,456.14
15528	Kimball Midwest	machine repairs	\$1,931.56
15529	McCoy's	auto repairs	\$130.03
15530	Oil Patch Fuel	O/R diesel	\$26,031.51
15531	O'Reilly Auto Parts	machine repairs	\$3,028.67
15532	Ortega, Federico	phone allowance	\$45.00
15533	Pico Propane	unleaded fuel	\$16,379.62
15534	Silver's Transmission Center	auto repairs	\$90.00
15535	Solorio, Nelda	janitorial	\$506.60
15536	T & W Tire	machine repairs	\$1,100.00
15537	Texas Refinery Corp	machine grease	\$2,334.90
15538	Triple S Steel	warehouse tools	\$705.76
15539	Trevino, Lucinda	janitorial	\$461.60
15540	Texas State Alarm	alarm monitoring	\$69.98
15541	U.S. OccMed Texas, PLLC	physical Villarreal	\$40.98
15542	UniFirst	uniforms	\$551.37
15543	Valley Fire & Safety	extinguisher bracket	\$95.00
15544	Wilcac Life Insurance	insurance	\$21.67
15545	Wylie Case	machine repairs	\$180.56
15546	Harmon, Craig M.	Cuative health	\$332.96
15547	Rio Hondo Lumber & Supply	drain repairs	\$168.00
15548	Tellus Equipment	cutter deck DD31	\$10,349.99

Following a discussion, the motion was unanimously carried.

Adjournment. There being no further business, the meeting was adjourned.

Ronaldo Garcia, President

Jason Shafer, Secretary