

November 24, 2025  
San Benito, Texas

A meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on November 24, 2025, at 2:00 p.m. at the office of the District, pursuant to notice duly given as required by law. Present were Ronaldo Garcia, President; Jason Shafer, Secretary; and Luis Barrera, Director. Ben Escobar, Assistant Manager. President Garcia called the meeting to order and presided.

1. Minutes. The minutes for November 04 meeting were presented and reviewed. A motion was made and seconded that the Minutes of November 04, 2025 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No written comments were received.
3. Subdivision Approvals
  - 3.1. Diamante Estates Subdivision, being 5.00 ac. out of Block 102, and 5.66 ac. out of Block 103, Arroyo Gardens Subdivision. Owner Wesley Martinez and Griselda Olivares, Plat preparer Rios Surveying. The plat was presented and reviewed. The motion was made and seconded that the plat of Diamante Estates Subdivision receive preliminary and final approval, the motion unanimously carried.
  - 3.2. Heavenly Oaks Subdivision, being 7.70 ac. out of Block 247, SBL&WCo. Owner Gustavo Alex Flores, LLC, Plat preparer Rios Surveying. The plat was presented and reviewed. The motion was made and seconded that the plat of Heavenly Oaks Subdivision receive preliminary and final approval, the motion unanimously carried.
  - 3.3. San Sebastian Ph. II Subdivision, being 17.36 ac. out of Block 129, SBL&WCo Subdivision, Owner Masa-Bega Development, LLC, Plat preparer HLG Plan Review Services. The plat was presented and reviewed. The motion was made and seconded that the plat of San Sebastian Ph. II Subdivision receive preliminary and final approval. The mylar was signed previously between last meeting and this one by President Garcia, the motion unanimously carried.
4. Annexation and Donation of Drains. Attorney Dossett was not present, so item tabled for next meeting. The Board recommended discussing with Attorney Dossett on a deadline.
5. Audit of Fiscal Year ended September 30, 2024. Auditor Roberto Lopez to submit final audit for approval at next meeting.
6. TCDRS Retirement Plan. TCDRS Representative Erika Aguirre presented at last meeting to the Board proposed options for the District to review. The District is currently at a 100% employer match to 100% employee match. TCDRS proposed a 200% employer match Future Only and a 200% employer match Past and Future. The Board approved increasing the District's employer matching rate to a 200% match with Past and Future option. The new updated Plan Agreement for Plan year 2026 effective January 1, 2026 to be signed and submitted with these changes. Following a discussion, the motion unanimously carried.
7. Projects.
  - 7.1. East Line Relief Drain Project. The Plans are complete but there are no 12x8 boxes available until mid March 2026. The District will go out for bids once the boxes are available.
  - 7.2. Drain B-1 and Drain B-2 Interconnect. The acceptance status of the FEMA FMA grant has been approved, waiting on the funds.
  - 7.3. Drain B-2–Upgrade of Pennsylvania Boulevard Road Crossing. Scheibe Consultants still working on the design and funding still not available.
  - 7.4. Rancho Grande Diversion Project/Drain A Bypass Extension to River – Installation of Structure at Outfall. Engineer Brown received proposal on the scada system from Rubicon, the gate was ordered but the design plans were incorrect, waiting on new estimate for Rubicon.
  - 7.5. Drain E-Notice of drain ROW in old CPL power plant property. There have been no updates from Attorney Dossett.
8. Discussion and possible action with respect to ERHWSC ROW request near FM 2925. There have been no updates.

9. Equipment.

9.1. Purchase of new equipment. The Board authorized General Manager Carla Marin-Toriz to purchase new pieces of equipment at previous meeting as listed below:

9.1.1. John Deere 6110M tractor - Anderson Equipment prepared bid for a 2022 John Deere 6110M tractor with a Tiger Boom Mower in the amount of \$210,000.00 with the option of leasing it for first three months at the rate of \$6,000.00 per month to be given credit for full amount at the end of the three months, with the final cost of \$192,000.00.

9.1.2. John Deere 6145M tractor – Iafsa Machinery prepared bid for a 2025 John Deere 6145M tractor with a 30 foot Maverick Boom in the amount of \$294,706.85.

10. License Agreements/ROW/Permits/Agreements. Nothing was discussed at this time with Attorney Dossett not present.

11. Discussion and/or decision regarding the employment of a General Manager. The Board unanimously voted to name Ubence Escbar, Assistant Manager, to interim General Manager of the District until further notice. Following a discussion, the motion unanimously carried.

12. Reports

12.1 Financial.

12.1.1 Financial Report for Month of October 2025. Presented and reviewed.

12.1.2 Financial Report for Fiscal Year through October 31, 2025. Presented and reviewed.

12.1.3 CD Quarterly Investment Report. Presented and reviewed.

12.2 Manager.

12.2.1 Plat Review Fee increase. Manager Escobar recommended the plat review fees be increased to \$800.00 per review. This determination included fees incurred for Attorney review, Engineer review, and administrative plat review. The Board agreed to table this for further review.

12.3 Attorney.

Attorney Dossett was not present.

12.4 Engineer. Jack will contact Engineer Chavez regarding Bent Tree plans

12.5 Drain Supervisor. All matters discussed for work done in the month of October.

13. Payment of Accounts, Wages, and Directors' Services.

13.1 A motion was made and seconded to ratify the issuance of the following checks issued between September 08, 2025, meeting and this meeting, the motion was unanimously carried.

15760	AFLAC	insurance	\$354.48
15761	AT&T Mobility	mobility GPS	\$522.74
15762	Cameron County Appraisal	quarterly dues	\$18,610.00
15763	Commercial Billing	machine repairs	\$853.08
15764	Luis Coronado	welding repairs	\$150.00
15765	New Horizon Publishers	newspaper public ad	\$330.00
15766	Ortega, Federico	J Rodriguez truck repair	\$263.72
15767	Purchase Power	postage	\$354.13
15768	Rey's Tire Service	flat repairs	\$140.00
15769	Republic Services	tire disposal	\$3,660.69
15770	Texas Refinery Corp	grease	\$1,824.00
15771	TX Child Support SDU	child support	\$794.78
15772	Lincoln National Life	life insurance	\$749.44
15773	OHC of the Southwest, P.A.	drug screen	\$38.00
15774	Texas State Alarm	alarm monitoring	\$69.98
15775	Anderson Equipment	DD44 lease	\$6,013.41
15776	AFLAC	insurance	\$354.48

15777	Allegra Printing	business cards	\$187.80
15778	Allstate	insurance	\$74.67
15779	AguaWorks Pipe & Supply	drain repairs	\$5,786.00
15780	AT&T Mobility	mobility GPS	\$1,739.29
15781	Cameron County Irr.Dist.2	machine moves contract	\$50,000.00
15782	Diaz, Daniel	phone allowance	\$45.00
15783	ERHWS Corp	water bill	\$58.39
15784	Firestone	auto repairs	\$305.99
15785	Grajale's Tire Shop	flat repairs	\$31.00
15786	H & H oil	oil disposal	\$50.00
15787	Hollon Oil Company	hyd oil DEF	\$1,856.00
15788	Holt Co. of Texas	machine repairs	\$210.78
15789	Iafsa USA	machine repairs	\$104.99
15790	John Deere Financial	machine repairs	\$4,008.48
15791	Kimball Midwest	machine repairs	\$1,331.29
15792	Lincoln National Life	insurance	\$216.48
15793	Marin-Toriz, Carla	Tricare premium	\$53.80
15794	Morado's Pest Control	bee removal	\$150.00
15795	Matt's Cash & Carry	drain repairs	\$52.38
15796	McCoy's	safety supplies	\$33.54
15797	Nueces Power Equipment	machine repairs	\$2,286.23
15798	OHC of the Southwest, P.A.	drug screen	\$300.00
15799	O'Reilly Auto Parts	auto repairs	\$702.51
15800	Ortega, Federico	phone allowance	\$45.00
15801	Pico Propane	O/R diesel	\$30,718.83
15802	Rio Hondo Lumber & Supply	drain repairs	\$48.78
15803	Southern Tire Mart	machine repairs	\$890.00
15804	Solorio, Nelda	janitorial	\$414.28
15805	TX Land Reclamation	tire disposal	\$1,136.25
15806	T & W Tire	machine repairs	\$511.00
15807	Triple S Steel	safety supplies	\$551.28
15808	Trevino, Lucinda	janitorial	\$369.28
15809	TX Child Support SDU	child support	\$397.39
15810	UniFirst	uniforms	\$605.92
15811	Wilcac Life Insurance	insurance	\$21.67
15812	Wylie Case	machine repairs	\$2,699.62
15813	Scheibe Consulting, LLC	FIF grant fund	\$2,801.75
15814	TCEQ	MS4	\$400.00
15815	First Community Bank	petty cash	\$755.47

Following a discussion, the motion was unanimously carried.

13.2 A motion was made and seconded to issue the following checks:

15816	Anderson Equipment	machine repairs	\$1,000.20
15817	Allegra Printing	business cards	\$69.90
15818	Allstate	insurance	\$74.67
15819	AguaWorks Pipe & Supply	drain repairs	\$6,316.80
15820	AT&T Mobility	mobility GPS	\$1,758.16
15821	Blackout Window Tint	machine tint	\$2,315.00
15822	Cameron County Appraisal	quarterly dues	\$20,150.75
15823	Carson Map Company	annual license	\$595.00
15824	Diaz, Daniel	phone allowance	\$45.00
15825	ERHWS Corp	water bill	\$126.55
15826	Gateway Printing	office supplies	\$667.25
15827	Grajale's Tire Shop	flat repairs	\$15.00

15828	Hollon Oil Company	hyd oil	\$3,253.00
15829	Holt Co. of Texas	machine repairs	\$2,922.60
15830	John Deere Financial	machine repairs	\$5,259.72
15831	J & J Tire & Auto	auto repairs	\$302.99
15832	McCoy's	other repairs	\$70.14
15833	Nueces Power Equipment	hyd oil	\$125.35
15834	O'Reilly Auto Parts	machine repairs	\$2,203.37
15835	Ortega, Federico	phone allowance	\$45.00
15836	Republic Services	tire disposal	\$651.91
15837	Solorio, Nelda	janitorial	\$506.60
15838	Scheibe Consulting, LLC	FMA project	\$17,395.00
15839	Triple S Steel	safety supplies	\$1,212.20
15840	Trevino, Lucinda	janitorial	\$461.60
15841	Texas State Alarm	alarm monitoring	\$69.98
15842	TWCA Risk Management	insurance	\$436.00
15843	TX Child Support SDU	child support	\$794.78
15844	UniFirst	uniforms	\$699.47
15845	Wet	power washer	\$2,058.25
15846	Wilcac Life Insurance	insurance	\$21.67
15847	Wylie Case	machine repairs	\$173.56
15848	Kimball Midwest	machine repairs	\$167.78
15849	Marin-Toriz, Carla	Tricare premium	\$53.80
15850	Scheibe Consulting, LLC	engineering	\$12,863.73
15851	Triple S Steel	machine repairs	\$1,070.48

Following a discussion, the motion was unanimously carried.

Adjournment. There being no further business, the meeting was adjourned.

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Ronaldo Garcia, President

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Jason Shafer, Secretary