

## CAMERON COUNTY DRAINAGE DISTRICT NO. 3

P.O. Box 937  
26041 F.M. 510

SAN BENITO, TEXAS 78586-0937

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### NOTICE OF MEETING and AGENDA: October 11, 2022

The Board of Directors of Cameron County Drainage District No. 3 will meet at the office of the District at 26041 F.M. 510, San Benito, Texas, on Tuesday, October 11, 2022, at 2:00 p.m., in the Board Room, to conduct the following business of the District:

1. Minutes.

1.1 Read Minutes of the May 3, 2022 joint meeting, make any corrections, and approval.

1.2 Read Minutes of the September 12, 2022 meeting, make any corrections, and approval.

2. Public Comment Period.

Comment may be made by emailing the District's Manager at [ccdRAIN\\_3@yahoo.com](mailto:ccdRAIN_3@yahoo.com) or sending a fax to the District's Manager at (956) 399-7156, before 1:45 p.m. on October 11, 2022. The email / fax will be read during the public comment period.

The open public forum/comment period shall not exceed one-half (1/2) hour in length and each speaker will be allowed a maximum of three (3) minutes to speak. The purpose of this comment period is to provide the public an opportunity to address issues or topics that are under the jurisdiction of the District. For issues or topics which are not otherwise part of the posted agenda for the meeting, Board members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the posted agenda for the meeting. Members of the public may be recognized on posted agenda items deemed appropriate by the Board President as these items are considered, and the same time limitations (3 minutes) apply.

3. Subdivisions. Consider and take action regarding:

3.1 Petunia Acres Subdivision—Rios Surveying (2 ac. Block 129, ESILCo.)

3.2 Titan Ranch Subdivision-Rios Surveying (7.35 acres out of Block 90, SBL&WCo.)

3.3 Montenegro Estates Subdivision-Mejia & Rose (9.4 ac. Block 7, Landrum Reserve)—given preliminary approval at February 14, 2022 meeting.

3.4 Paso Real Subdivision—Melden & Hunt (66.902 ac. Lots 1-8, Block 146, SBL&Co)

3.5 Alvarado Estates Subdivision—Altex Engineering, being 2.77 acres out of Block 153, San Benito Land & Water Company Subdivision.

3.6 B77 Subdivision—Rio Delta Engineering (5.29 ac., Blks 129 & 126, SBL&WCo)

3.7 DnM Cobarrubias Subdivision—Diaz Design Group (1 ac., Blk 12, SBL&WCo.)

3.8 3C Subdivision—JNH Surveying, being Lots 3, 6, 11, 14, Block 129, San Benito Land & Water Company Subdivision.

3.9 Hout Subdivision-Ferris, Flynn & Medina (2.51 ac., Block 199, SBL&WCo)

3.10 San Sebastian Estates Subdivision-Altex Engineering (5 ac., Block 253, SBILCO)

- 3.11 East Treasure Haven, Phase II—Brown, Leal & Assoc. (25.33 ac., Block 146, SBL&WCo) –given preliminary approval at September 12, 2022 meeting
- 3.12 Resaca Del Monte Phases 3 and 4— Brown, Leal & Assoc., (29.5 ac., San Pedro de Carricitos Grant)
- 3.13 Aguilera Estates Subdivision—Casa Engineering (.75 ac, Block 137 SBLWCo)
4. Audit of Fiscal Year ended September 30, 2022. Consider and take action on engaging CPA to do audit of fiscal year that began on October 1, 2021 and ended on September 30, 2022.
5. Health Insurance. Consider quotes and take action on employee health care insurance plan for the one year period beginning December 1, 2022 and ending November 30, 2023.
6. Equipment:
  - 6.1 Casualty loss: DD#33 2020 JD 6120 Brushcutter. Receive status report of insurance claim
  - 6.2 Purchase of brushcutter to replace DD#33. Receive status report and make any necessary decisions to finalize the purchase of the machine
7. Blocks 209 & 215, SBL&WCo: Cameron County Irrigation District No. 2 conveyance of Seep Ditch to Drainage District. Receive status report and discuss and make decisions necessary to finalize the conveyance of the Seep Ditch to the District.
8. Russell Main Drain: Upgrade or removal of road crossing in Block 4, Parker Tract Subdivision. Status report.
9. Projects:
  - 9.1 East Line Relief Drain Project. Status report and make any necessary decisions
  - 9.2 Drain B-2: Upgrade of Pennsylvania Blvd. crossing. Status report and make any necessary decisions respecting this project
10. License Agreements/Rights-of-Way/Permits/Interlocal Cooperation Contracts
  - 10.1 Drain 383: License to Adrian Guadalupe Coronado and Cathy Weaver Coronado for road and electric line crossings.
  - 10.2 Liberty Estates No. 2 Subdivision-Ferris & Flinn (8.53 ac., Blocks 5, 6, 12, Cunningham's Subdivision of Block 35, SBL&WCo.
    - a. Receive and discuss status of CCID#2 conveyance of seep ditch to Drainage District
    - b. Receive and discuss status of upgrade of under drain between seep ditch to be conveyed by CCID#2 and the Drainage District's Drain B-2
  - 10.3 Russell Main Drain in Share 14, Espiritu Santo Grant-Request for East Rio Hondo Water Supply Corporation potable water line crossings.
  - 10.4 Los Indios #2 Drain in Block 58, Los Indios Irrigated Land Co. Subdivision—Request of USA for water line crossing for FMCSA Inspection Facility Upgrade.
  - 10.5 Drain U in Block 145, SBL&WCo—Down Drain License for Paso Real Coves Subdivision (pertains to agenda item 3.4)
  - 10.6 Drain D: Down Drain License for 3C Subdivision (pertains to agenda item 3.8)

- 10.7 Drain E: Request of San Benito CISD for Down Drain License for 4 down drains in Block 22, SBL&WCo.
- 10.8 Robertson Drain and Rio Hondo No. 1 East Drain: Request of Juan Alfredo Castillo for Crossing License for land in Blocks 146, 147, 169, SBIC
11. Grants.
  - 11.1 TWDB #40023 Flood Protection/Infrastructure Study—Hydrologic and Hydraulic Model Update. Receive status report and make decisions about obtaining funding to pay for the expanded grant.
  - 11.2 FIF Grant: Interlocal cooperation contract with the City of Harlingen for Flood Infrastructure Fund grant. Status Report
12. Donation: Drains in Territory north of Arroyo Gardens (Shares 12 and 22) proposed to be annexed. Receive status report and make decisions necessary to finalize the donation.
13. Equipment: Sale of surplus truck and equipment. Receive status report and make and decisions necessary to finalize sale and disposal of the various items.
14. Rules revision. Review proposed rule revisions and make decisions necessary to approve and adopt revised rules.
15. Reports
  - 15.1 Financial.
    - a. Financial Report for month of September 2022
    - b. Financial Report for Fiscal Year ended September 30, 2022
    - c. Investment Report for 3<sup>rd</sup> Quarter of 2022
  - 15.2 Manager:
  - 15.3 Attorney:
    - a. *Cameron County Drainage District No. 3 and Cameron County Irrigation District No. 2 vs. City of San Benito*
  - 15.4 Engineer:
  - 15.5 Drain Supervisor: Monthly report
  - 15.6 City of San Benito (if present)
16. Payment of accounts, wages, and director services
  - 16.1 Ratification of checks issued since last meeting and before this meeting
  - 16.2 Issuance of checks this meeting.
17. Board of Directors-fill vacancy. Discuss and take action to appoint a person to complete an unexpired term ending May 15, 2024.
18. Personnel—Manager. Deliberate the appointment, employment, and duties of a joint Assistant/Trainee Manager with the intention that said Assistant/Trainee Manager succeed the current joint Manager upon her retirement. If deemed necessary, the Board will recess the open meeting and convene a closed meeting pursuant to Texas Government Code Section


551.074 to deliberate the appointment, employment, and duties of a joint Assistant/Trainee Manager to succeed the current joint Manager upon her retirement. Action, if any, will be taken when the open meeting reconvenes.

19. Director's statement of service to district and adjournment

NOTE: Items 3-18 and subparts thereof may be taken out of order.

Posted at the District's Office and on the District's internet website on October 4, 2022, at

4 p.m.



Sonia Lambert

General Manager