

June 09, 2025
San Benito, Texas

A meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on June 09, 2025, at 2:00 p.m. at the office of the District, pursuant to notice duly given as required by law. Present were Ronaldo Garcia, President and Jason Shafer, Director; Carla Marin-Toriz, General Manager; Ben Escobar, Assistant Manager; Jack Brown, Engineer; and Freddie Ortega, Maintenance Superintendent. President Garcia called the meeting to order and presided.

1. Minutes. The minutes for May 12, 2025 meeting were presented and reviewed. A motion was made and seconded that the Minutes of May 12, 2025 meeting be approved. Following a discussion, the motion unanimously carried.
 2. Public Comment Period. No one appeared. No written comments were received.
 3. Subdivision Approvals.
 - 3.1. No subdivision plats were presented
 4. Annexation and Donation of Drains.
 - 4.1. Donations.
 - 4.1.1. Request of Yountville Holdings, LLC, Owner, to donate to the District 3,060.089 out of Share 22, Espiritu Santo Grant. The Petition to donate drains if annexed is with the petitioner for legal review (as of January 2024). No change in status.
 - 4.1.2. Drain C-Right/Drain C-Left/Lateral V, Block 148, San Benito Land & Water Company Subdivision–Donation of Lateral North of Haine Drive and fix boundary of drain. The agreement is with the Attorney still pending.
 5. Discussion and possible action with respect to addendum between Scheibe Consultants and CCDD #3 for the San Benito FMA Project. The contract addendum for engineering services related to the City of San Benito DMP FMA project including the contract language required by the Texas Water Development Board, who is administering the grant funds for this project, was presented and reviewed. Following a discussion, the motion was made and seconded to approve the addendum.
 6. Projects.
 - 6.1. East Line Relief Drain Project. Engineer Brown waiting on plans
 - 6.2. Drain B-1 and Drain B-2 Interconnect. Engineer Brown is finalizing the plans and Attorney Dossett is working on the Right of Way acquisition. Still waiting on the acceptance status of the FEMA FMA grant request.
 - 6.3. Drain B-2–Upgrade of Pennsylvania Boulevard Road Crossing. We are currently working with FEMA regarding moving forward with grant approval. Scheibe Consultants is working on the design.
 - 6.4. Rancho Grande Diversion Project/Drain A Bypass Extension to River – Installation of Structure at Outfall. Engineer Brown received proposal on the scada system from Rubicon.
 - 6.5. Drain E-Notice of drain ROW in old CPL power plant property. There have been no updates from Attorney Dossett.
 7. Discuss and possible action with respect to ERHWSC ROW request near FM 2925. A document was presented to ERHWSC to grant a ROW North of FM 2925 for ERHWSC in return for ERHWSC abandoning an easement for CCDD#3 Eastline Drain project. Still awaiting document from ERHWSC with signature.
 8. License Agreements/Rights-of-Way/Permits/Interlocal Corporation Agreements.
 - 8.1 Rio Delta Subdivision. License agreement pending with District’s attorney to draft as of 5/14/2024.
 - 8.2 Cielo Grande Subdivision. License agreement pending, with attorney to draft as of 5/14/24.
 - 8.3 El Monte Cristo Subdivision. License agreement pending, with attorney to draft as of 5/14/24.
- Reports.
- 9.1 Financial.
 - 9.1.1 Financial Report for Month of May 2025. Presented and reviewed.
 - 9.1.2 Financial Report for Fiscal Year through May 31, 2025. Presented and reviewed.

9.2 Manager. All matters discussed under other Agenda items.

9.3 Attorney. Attorney Dossett not present.

9.4 Engineer. All matters discussed under other Agenda items.

9.5 Drain Supervisor. All matters discussed for work done in the month of April.

10 Payment of Accounts, Wages, and Directors' Services.

10.1 A motion was made and seconded to ratify the issuance of the following checks issued between May 10, 2025, meeting and this meeting, the motion was unanimously carried.

15588	Aflac	insurance	\$249.84
15589	AT&T Mobility	mobility	\$1,699.63
15590	Commercial Billing	machine repairs	\$48.37
15591	Gracia, Jose	A/C repair	\$465.00
15592	Lincoln National	insurance	\$432.94
15593	Luis Coronado	weld repairs	\$550.00
15594	Pico Propane	O/R diesel	\$14,134.65
15595	TX Child Support SDU	child support	\$397.39

Following a discussion, the motion was unanimously carried.

10.2 A motion was made and seconded to issue the following checks:

15596	Allstate	insurance	\$74.67
15597	AT&T Mobility	mobility	\$860.84
15598	Boswell-Elliff Ford	auto repairs	\$359.75
15599	Cameron County Appraisal	appraisal qtrly	\$17,158.00
15600	Dainamik	gps monitoring	\$595.00
15601	Diaz, Daniel	phone allowance	\$45.00
15602	ERHWS Corp	water bill	\$79.39
15603	ESRI, Inc.	user license CCID2	\$327.59
15604	First Community Bank	petty cash	\$431.08
15605	Gateway Printing	office supplies	\$132.67
15606	Grajale's Tire Shop	flat repairs	\$25.00
15607	Hollon Oil Company	hyd oil	\$3,213.00
15608	Holt Co. of Texas	machine repairs	\$2,822.99
15609	J & M Hydraulics	machine repairs	\$1,782.95
15610	John Deere Financial	machine repairs	\$1,355.08
15611	Linde Gas & Equipment	machine repairs	\$374.74
15612	Marin-Toriz, Carla	health insurance	\$767.22
15613	Matt's Cash & Carry	drain repairs	\$216.20
15614	McCoy's	drain repairs	\$784.78
15615	Nueces Power Equipment	machine repairs	\$75.16
15616	Ortega, Federico	phone allowance	\$45.00
15617	Pico Propane	O/R diesel	\$25,215.37
15618	Power Plan	machine repairs	\$193.08
15619	Rey's Tire Service	flat repairs	\$135.00
15620	South Texas Bolt & Supply	tools	\$177.98
15621	Solorio, Nelda	janitorial	\$414.28
15622	Scheibe Consulting, LLC	FIF grant fund	\$67,682.50
15623	Trevino, Lucinda	janitorial	\$369.28
15624	Texas State Alarm	alarm monitoring	\$139.96
15625	TWCA Risk Management	general liability ins	\$601.00
15626	TX Child Support SDU	child support	\$397.39
15627	UniFirst	uniforms	\$722.32
15628	Valley Fire & Safety	extinguishers	\$660.50
15629	Wilcac Life Insurance	insurance	\$21.67
15630	Wylie Case	machine repairs	\$746.64
15631	Scheibe Consulting, LLC	FMA project	\$56,516.25
15632	Scheibe Consulting, LLC	east line relief	\$13,131.25
15633	Republic Services	trash pickup	\$12,544.00

15634	Scheibe Consulting, LLC	FIF grant project	\$19,651.97
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Following a discussion, the motion was unanimously carried.

Adjournment. There being no further business, the meeting was adjourned.

Ronaldo Garcia, President

Jason Shafer, Secretary