

February 8, 2021
San Benito, Texas

The regular meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on February 8, 2021, at 2:00 p.m., telephonically, pursuant to and in accordance with the Governor's disaster declaration, and pursuant to notice duly given as required by law. Present were Ronaldo Garcia, Randall McMurray, and Matthew McCarthy, Directors; Sonia Lambert, Manager; Jack Brown, Engineer; and B. R. Dossett, Attorney. President Garcia called the meeting to order and presided.

1. Minutes.
 - 1.1 The motion was made and seconded to approve the Minutes of the November 9, 2020 meeting. Following a discussion, the motion unanimously carried.
 - 1.2 The motion was made and seconded to approve the Minutes of the January 11, 2021 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No written comments were received.
3. Subdivisions.
 - 3.1 MJE Rodriguez Subdivision, being 2.25 acres of land out of Block 80, Espiritu Santo Irrigated Land Company Subdivision. Final plat not presented. No action.
 - 3.2 Liberty Estates Phase II, being an 8.53 acre tract of land comprised of 0.08 acre out of Block 12, 4.66 acres out of Block 5, and 3.79 acres out of Block 6, all in Cunningham's Subdivision [Volume 1, Page 43, Map Records], said Cunningham's Subdivision being out of Block 35, San Benito Land & Water Company Subdivision [Volume 1, Page 6, Map Records]. The contractor has not completed the cleaning of the drain to be conveyed by Cameron County Irrigation District No. 2 to the Drainage District.
 - 3.3 Peralez Farms Subdivision, being 1.0 acre out of a 2.0 acre tract out of a 5.0 acre tract out of Block 65, San Benito Land & Water Company Subdivision [Volume 1, Page 6, Map Records of Cameron County, Texas], approved at the January 11, 2021, meeting. The final plat has been signed by President Garcia.
 - 3.4 A.M. Betancourt Subdivision, being 1.0 acre out of Block 15, San Benito Land & Water Company Subdivision. Final plat not presented. No action.
 - 3.5 Rancho Monteagua Subdivision–Guzman & Munoz, being 20.33 acres out of Block 215, San Benito Land & Water Company Subdivision. Final plat not presented. No action.
 - 3.6 Las Villas Del Rio Subdivision, being an 8.3 acre tract out of Block 257, San Benito Land & Water Company Subdivision [Volume 1, Page 25, Map Records]. The District approved the plat in September 2020. At that time, the owner planned to drain the subdivision into the roadside drain. East Rio Hondo Water Supply Corporation refused to approve the plat, citing inadequate drainage of the subdivision. The drainage plan has been revised to drain into Cameron County Irrigation District No. 2's seep ditch on the west side of, adjacent and parallel to Rio Hondo No. 1 Irrigation Canal, which canal is along the east side of the subject property. Water from the seep drain discharges into the Drainage District's Drain F on the west side of, adjacent and parallel to the Rio Hondo No. 1 Irrigation Canal by way of a drain pipe that runs under the canal. A license agreement will be required. The motion was made and seconded that, if the owner must submit a revised plat, the revised plat be approved and President Garcia be authorized to sign the plat outside of a District meeting. Following a discussion, the motion unanimously carried.
 - 3.7 San Jose Nagel 7 Subdivision-Rios Surveying (29.76 acres out of Blocks 99, 100,

119, 120, SBICO). Plat not presented. No action.

3.8 Petunia Acres Subdivision–Rios Surveying (2 acres out of Block 129, ESILCo.) Plat not presented. No action.

3.9 Viaide Subdivision being 1.19 acre of land comprised of the following tracts of land referenced as Tract 1 and Tract 2 in document No. 2019-25675, Official Records of Cameron County, Texas:

Tract 1: 0.19 acre out of Block 38, Rose Subdivision [Volume 2, Page 17, Map Records],
0.77 acre out of Block 84, San Benito Land & Water Company Subdivision
[Volume 1, Page 25, Map Records]

Tract 2: 0.23 acre, being the North 50 feet of a certain 0.80 acre tract out of a portion of Block 38, Rose Subdivision [Volume 2, Page 17, Map Records]

Owner: Gustavo Javier Gonzalez. Engineer: Ferris, Flynn & Medina, LLC. It was noted that the name of this subdivision on the Agenda is GJ Gonzalez Subdivision, because that was the name submitted to the District. When the final plat was delivered to the District office earlier today, the name had been changed to Viaide Subdivision. There are no drains and no drainage facilities owned by the District in the property. The motion was made and seconded that the plat be approved and President Garcia be authorized to sign the plat outside of a District meeting. Following a discussion, the motion unanimously carried.

4. Projects.

4.1 Flood Protection Study-Texas Water Development Board Grant/Hydrologic and Hydraulic Model Update. The TWDB approved the required paper work and the grant has received final approved. Eric Schiebe is scheduled to meet with the TWDB to discuss the grant requirements.

4.2 NRCS Disaster Relief/EWP Grant for Repairs. The District still working on the paperwork and reports to finalize the grant. The deadline to submit the required paperwork and reports is October 2021. There being no further action required of the Board to close out the grant, this item will removed from the Agenda.

4.3 Drain A Improvement Grant. No change in status. The General Land Office still has not closed out the Grant.

4.4 Receive Reports On Any Other Pending or Proposed Project. None.

5. Agreements/Rights-of-Way/Permits/Interlocal Cooperation Contracts.

5.1 Treasure Hills Relief Drain: Consider and Take Action on Request of UTRGV for Down Drain in Block 179, San Benito Land & Water Co. Finalized last week.

5.2 Drain C/Drain C-Right–License for Down Drain in Block 179, San Benito Land & Water Co. for UTRGV Neuroscience Facility/Building. License Agreement not finalized. The District has required revisions to the plan for the down drain.

5.3 Drain 383: Request of Ciro and Rhonda Garza for Road Crossing. Manager Lambert and Attorney Dossett reported on the request. License Agreement not finalized.

5.4 Request of Chet Monigold, Owner of 8.3 Acre Tract Out of Block 257, San Benito Land & Water Company Subdivision [Volume 1, Page 25, Map Records] Being Developed as Las Villas Del Rio Subdivision, for License Agreement. Discussed under Agenda Item 3.6 above. The motion was made and seconded that the request for license agreement for down drain be granted. Following a discussion, the motion unanimously carried.

6. Donations.

6.1 Drain A-6: Eduardo Cañas and Carlos Leal Offer to Donate 80 Foot Wide Strip of

Land Dedicated as "Drain Ditch ROW" on Plat of Cañas Subdivision [Cab. 1, Page/Slot 48-A, Map Records]. Donation has not been finalized.

- 6.2 U.S. Landman, LP–Offer to Donate Drain for Oak Estates Subdivision in Block 95, Lon C. Hill Subdivision that Discharges into Drain C-Right in Block 189, San Benito Land & Water Company Subdivision. The survey of the land proposed to be donated has not been submitted to the District. The surveyor working on the survey died recently of COVID-19.
- 7. Audit. Geary Berkman, CPA says the audit will commence next week.
- 8. Personnel: Ratification of Sick Leave Policy Adopted at January 11, 2021, Meeting.
 - 8.1 The motion was made and seconded that any employee who contracted COVID-19 at the end of December 2020 shall receive the full 80 hours of additional sick leave, even though, by law, the District is not required to pay any additional sick leave after December 31, 2020. Following a discussion, the motion unanimously carried.
 - 8.2 The motion was made and seconded that up to and through June 31, 2021, employees who contract Covid-19 for the first time since March 9, 2020 shall receive 80 hours of paid sick leave in addition to any existing paid sick leave an employee may have. Following a discussion, the motion unanimously carried.
- 9. Reports.
 - 9.1 Financial.
 - (a) Financial Report for Month of January 2021. Presented and reviewed.
 - (b) Financial Report for current fiscal year through January 31, 2021. Presented and reviewed
 - 9.2 Manager. All matters discussed under other Agenda items.
 - 9.3 Attorney. *Cameron County Drainage District No. 3 and Cameron County Irrigation District No. 2, et al. vs. City of San Benito.* No report.
 - 9.4 Engineer. All matters discussed under other Agenda items.
 - 9.5 Drain Supervisor. Report of work accomplished in the month of January 2021 presented.
 - 9.6 City of San Benito. No one appeared on behalf of the City.
- 10. Payment of Accounts, Wages, and Directors' Services.
 - 10.1 The motion was made and seconded that issuance of the following checks between the January 11, 2021 meeting and this meeting be ratified:

13134 : Gateway Printing	Office Supplies	\$94.00
13135 : Dossett Law Office	Legal Fees	\$6,870.00
13136 : Dainamik	GPS Monitoring	\$1,050.00
13137 : First Community Bank	Petty Cash	\$451.96
13138 : Lucio's Tire Shop	Flat Repairs	\$365.00
13139 : O'Reilly Auto Parts	Machine Repairs	\$1,629.77
13140 : YWCA RMF	Insurance	\$1,000.00
13141 : Unifirst	Uniforms	\$568.93
13142 : Allstate Insurance Company	Insurance	\$74.67
13143 : Ruben Linan	Backflow Test	\$95.00
13144 : First Community Bank	Payroll [01/21/21]	\$35,482.31
13145 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$422.77
13146 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$422.77
13147 : First Community Bank	Payroll [02/04/21]	\$31,079.56
TOTAL		\$79,606.74

Following a discussion, the motion unanimously carried.

10.2 The motion was made and seconded that the following checks be issued:

13148 : AFLAC	Health Insurance	\$386.04
13149 : AT&T Mobility	Wireless Phone	\$191.90
13150 : Blue Cross & Blue Shield	Health Insurance	\$15,044.91
13151 : Boggus Ford	Auto Repairs	\$2,860.07
13152 : Cameron County Clerk	Deposit: Copies, Filing Fees, and Notices	\$325.00
13153 : Cameron County Irrigation Dist. #2	Reimbursement	\$14,629.18
13154 : Dell Marketing LP	David-Computer	\$1,539.00
13155 : East Rio Hondo Water Supply Corp.	Office/Shop/Warehouse: Water Bill	\$95.75
13156 : Gateway Printing	Office Supplies	\$89.24
13157 : Gigabit Communications	Uverse/Internet	\$200.00
13158 : H & V Equipment	Machine Repairs	\$5,456.96
13159 : Nelda Hernandez	Janitorial	\$220.52
13160 : Hollon Oil Company	Hydraulic Oil	\$3,003.55
13161 : Holt Company of Texas	Machine Repairs	\$80.00
13162 : Sonia Lambert	Phone Allowance	\$125.00
13163 : Lincoln National Life	Life Insurance	\$226.32
13164 : Luis Coronado	Welding Repairs	\$480.00
13165 : McCoys Lumber Co.	Drain Repairs	\$162.96
13166 : Federico Ortega	Phone Allowance	\$45.00
13167 : Purchase Power	Postage Meter	\$301.50
13168 : Rio Grande Concrete	Machine Repairs	\$8.95
13169 : Rio Grande Steel	Drain Repairs	\$27.71
13170 : Rio Hondo Lumber Supply	Drain Repairs	\$69.51
13171 : Rio Valley Pipe, Ltd.	Drain Repairs	\$4,035.20
13172 : T & W Tire	DD33 Tire	\$747.00
13173 : Triple S Steel	Safety	\$305.26
13174 : Lucinda Trevino	Janitorial	\$282.44
13175 : Wilco Life Insurance	Insurance	\$21.67
13176 : Wylie Case	Machine Repairs	\$1,416.89
13177 : David Ybarra	Janitorial	<u>\$265.52</u>
TOTAL		\$52,643.05

Following a discussion, the motion unanimously carried.

11. Adjournment. There being no further business, the meeting was adjourned.