

December 09, 2024
San Benito, Texas

A meeting of the Board of Directors of Cameron County Drainage District No. 3 was convened on December 09, 2024, at 2:00 p.m. at the office of the District, pursuant to notice duly given as required by law. Present were Ronaldo Garcia, Matthew McCarthy, and Jason Shafer, Directors; Craig M. Harmon, General Manager; Jack Brown, Engineer; and B. R. Dossett, Attorney. President Garcia called the meeting to order and presided.

1. Minutes. The minutes for November 18, 2024, meeting was presented and reviewed. A motion was made and seconded that the minutes of November 18, 2024, meeting be approved. Following a discussion, the motion unanimously carried.

2. Public Comment Period.

Mr. Larry Drake appeared and addressed ROW concerns and crossings with respect to the new District's Rules. He will schedule a meeting with General Manager Harmon to discuss further concerns.

3. Subdivision Approvals.

3.1 Final Approval.

3.1.1. De Marca Estates Subdivision, being a 12-acre tract out of Lot 10 Heywood Loop Subdivision. Owner Martin and Fabiana Cantu, plat preparer AGH Engineering. The plat was presented and reviewed, but was denied by the Board for corrections that are needed to be done before approval is given. The motion was made and seconded that the plat of De Marca Estates Subdivision be denied, the motion unanimously carried.

4. Annexation and Donation of Drains.

4.1. Annexation.

4.1.1. Request of Yountville Holdings, LLC, Owner, that District Annex 3,060.089 out of Share 22, Espiritu Santo Grant. The Petition for Annexation is with the petitioner for legal review (as of January 2024).

4.2. Donations.

4.2.1. Offer of Frank Russell to donate to the District the drain and canal Right-of-Way shown along East and South sides of South 281 Subdivision. Attorney Dossett is drafting the Donation Deed.

4.2.2. Drains in 3,060.089 acres of Share 22, Espiritu Santo Grant, owner Yountville Holdings, LLC. The Donation Deed is with the donor for legal review (as of January 2024).

4.2.3. Drain C-Right/Drain C-Left/Lateral V, Block 148, San Benito Land & Water Company Subdivision–Donation of Lateral North of Haine Drive. The agreement with Town and Country Townhomes is still pending.

5. Equipment.

5.1. Purchased equipment delivery status.

5.1.1. Three Mowermax mowers.

2024 MowerMax Prime Boom Mower (DD41) – The equipment serial 017831, was delivered November 22, 2024.

2024 MowerMax Prime Boom Mower (DD42) – The equipment serial 017832, was delivered November 22, 2024

2024 MowerMax Prime Boom Mower (DD43) – The equipment serial 017833, was delivered November 22, 2024

5.1.2. 2025 Ford F350 – The vehicle is on order.

5.1.3. 2023 Ford F550 - The vehicle is on order.

6. Projects.

6.1. Drains C Left and C Right. No change in status. Pending grant application status.

6.2. East Line Relief Drain Project. Attorney Dossett is finalizing Right of Way acquisition with subject landowners. Grant funding was applied for through Cameron County for FEMA funding utilizing the Disaster Recovery Reallocation Program.

6.3. Drain B-1 and Drain B-2 Interconnect. Engineer Brown is finalizing the plans and Attorney Dossett is working on Right of Way acquisition. There have been no updates on the acceptance status of the FEMA Flood Mitigation Assistance grant request.

6.4. Drain B-2–Upgrade of Pennsylvania Boulevard Road Crossing. No change in status.

6.5. Rancho Grande Diversion Project/Drain A Bypass Extension to River – Installation of structure at outfall. No change in status, pending subcontractor for project cost quote.

6.6. Drain E-Notice of drain ROW in old CPL power plant property. No change in status.

7. Rules. Proposed rule revisions of Cameron County Drainage District No. 3. Rules of Cameron County Drainage District #3 were presented and considered. A motion was made and seconded that the Rules be approved. Following a discussion, the motion unanimously carried.

8. Memorandum of Understanding between Cameron County Drainage District #3 and Dossett Law Office. General Manager Harmon presented a Memorandum of Understanding between Cameron County Drainage District No. 3 and the Dossett Law Office outlining the District's and Attorney Dossett's agreed upon standard of work. A motion was made and seconded that the MOU be approved and signed. Following a discussion, the motion unanimously carried.

9. License Agreements/Rights-of-Way/Permits/Interlocal Corporation Agreements.

9.1. Los Reyes Estates Subdivision. The license agreement was completed and recorded.

9.2. San Pedro Estates Subdivision. The license agreement was completed and recorded.

9.3. Drain F Right/F Left in Block 214, SBL&W Co. Road crossings. Crossings were approved during the October 2023 Board Meeting. The project is on hold pending the landowner's determination of the location of the crossings to complete the License Agreement (as of 6/2024).

9.4. Rio Delta Subdivision. License agreement pending, with Attorney Dossett to draft (as of 5/14/2024).

9.5. Cielo Grande Subdivision. License agreement pending, with Attorney Dossett to draft (as of 4/2/2024).

9.6. El Monte Cristo Subdivision. License agreement pending, with Attorney Dossett to draft (as of 5/14/2024).

10. Reports.

10.1. Financial.

10.1.1. Financial Report for the month of November 2024. Presented and reviewed.

10.1.2. Financial Report for Fiscal Year through November 2024. Presented and reviewed.

10.2. Manager.

10.2.1. The Manager reported the completion of the Drain U project. Approximately ¼ mile of the drain was realigned to the west by approximately 25 feet to provide an easement on the east side of the drain for routine Maintenance.

10.2.2. The Manager reported he is working with East Rio Hondo Water Supply Corporation (ERHWSC) on a project that would build a pipeline from the Rio Grande River La Paloma pump station to FM 510 near the Martha J. Simpson Water Treatment plant. The pipeline would utilize existing CCID#2 and CCDD#3 easements and ROW. ERHWSC is pursuing grants to fund the project.

10.2 Attorney. Nothing to report.

10.3 Engineer. All matters discussed under other Agenda items.

10.4 Drain Supervisor. All matters previously discussed. He will begin hiring drivers for the new tractors.

11. Payment of Accounts, Wages, and Directors' Services.

11.1. A motion was made and seconded to ratify the issuance of the following checks issued between November 18, 2024, meeting and this meeting, the motion unanimously carried.

15313	Aflac	Insurance	\$249.84
15314	AtMax Equipment	3 new mowers	\$758,422.44
15315	Cameron County Appraisal	Qtrly dues	\$17,158.00
15316	TX Child Support SDU	Child support	\$397.39
15317	AtMax Equipment	Mower deck	\$18,455.38

Following a discussion, the motion unanimously carried.

11.2. A motion was made and seconded to issue the following checks:

15318	AguaWorks Pipe & Supply	Drain repairs	\$2,999.60
15319	AT&T Mobility	Mobility	\$231.51
15320	Blackout Window Tint	3 MowerMax tinting	\$1,695.00
15321	Dainamik	GPS monitoring	\$910.00
15322	Diaz, Daniel	Phone allowance	\$45.00
15323	Gigabit Communications	Internet	\$200.00

15324	Grajale's Tire Shop	Flat repairs	\$8.00
15325	Harmon, Craig M.	Curative premium	\$683.98
15326	Hollon Oil Company	Hyd Oil/fuel	\$2,830.20
15327	J & J Tire & Auto	Auto repairs	\$1,082.95
15328	Linde Gas & Equipment	Machine repairs	\$392.48
15329	Luis Coronado	Welding repairs	\$300.00
15330	Matt's Cash & Carry	Drain repairs	\$46.32
15331	Nueces Power Equipment	Case 1 repair	\$13,072.53
15332	Oil Patch Fuel	O/R diesel	\$13,751.56
15333	Ortega, Federico	Phone allowance	\$45.00
15334	Pitney Bowes	Postage meter lease	\$226.50
15335	Rey's Tire Service	Flat repairs	\$290.00
15336	Solorio, Nelda	Janitorial	\$506.60
15337	Scheibe Consulting, LLC	FMA grant	\$15,000.00
15338	Trevino, Lucinda	Janitorial	\$461.60
15339	Texas State Alarm	Alarm monitoring	\$69.98
15340	TWCA Risk Management	Insurance expense	\$907.00
15341	TX Child Support SDU	Child support	\$397.39
15342	UniFirst	Uniforms	\$524.52
15343	Wilcac Life Insurance	Insurance expense	\$21.67
15344	First Community Bank	Petty cash	\$231.04
15345	Scheibe Consulting, LLC	On call Invoice	\$2,972.50
15346	U.S. OccMed Texas, PLLC	Drug screen	\$37.94
15347	Scheibe Consulting, LLC	FMA grant	\$17,000.00
15348	Dossett Law Office	Legal fees	\$3,500.00

Following a discussion, the motion unanimously carried.

12. Adjournment. There being no further business, the meeting was adjourned.

Ronaldo Garcia, President

Jason Shafer, Secretary