

March 11, 2024
San Benito, Texas

A meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on March 11, 2024, at 2:00 p.m. at the office of the District, pursuant to notice duly given as required by law. Present were Ronaldo Garcia and Matthew McCarthy, Directors; Craig M. Harmon, General Manager; Freddie Ortega, Drain Supervisor; Jack Brown, Engineer; and B. R. Dossett, Attorney. President Garcia called the meeting to order and presided.

1. Minutes.
 - 1.1 The Minutes of the January 15, 2024 meeting were presented and reviewed. The motion was made and seconded that the Minutes of the January 15, 2024 meeting be approved. Following a discussion, the motion carried.
 - 1.2 The Minutes of the February 11, 2024 meeting were presented and reviewed. The motion was made and seconded that the Minutes of the February 11, 2024 meeting be approved. Following a discussion, the motion carried.
2. Public Comment Period. No one appeared. No written comments were received.
3. Subdivisions.
 - 3.1 Paso Real Coves Subdivision, Phase II, being 12.76 acres out of Block 146, San Benito Land & Water Company Subdivision. Owner: HDP Paso Real, LLC. Plat Preparer: Melden & Hunt, Inc. General Manager Harmon reported that the plat having been given preliminary approval at the February 12, 2024 meeting, no license agreement being required, and the final plat (mylar) having been submitted without any changes, he signed the final plat on February 21, 2024. It was noted that the General Manager has been authorized to sign final plats when there have been no changes to the preliminary plat and all conditions have been satisfied. The motion was made and seconded that the signing of the plat by Manager Harmon be ratified. Following a discussion, the motion carried.
 - 3.2 7-Eleven US 77 Subdivision, being 2.62 acres out of Block 130, San Benito Land & Water Company Subdivision. Proposed plat reviewed; final plat (mylar) not submitted. It was noted that there are no District drains in the subject property. The motion was made and seconded that the plat of 7-Eleven US 77 Subdivision be given preliminary approval. Following a discussion, the motion carried.
 - 3.3 San Sebastian Estates Subdivision, being 5.0 acres out of Block 253, San Benito Irrigated Land Company Subdivision. Proposed plat reviewed; final plat (mylar) not submitted. It was noted that there are no District drains in the subject property, and it had been given preliminary approval at the November 24, 2022 meeting. The motion was made and seconded that the plat of San Sebastian Estates be given preliminary approval. Following a discussion, the motion carried.
 - 3.4 Comperos No. 1 Subdivision, being 10.0 acres out of Block 123, San Benito Land & Water Company Subdivision. Proposed plat reviewed; final plat (mylar) not submitted. It was noted that there are no District drains in the subject property. The motion was made and seconded that the plat of Comperos No. 1 Subdivision be given preliminary approval. Following a discussion, the motion carried.
 - 3.5 Rio Delta Subdivision, being 49.02 acres out of Blocks 12 and 13, James Dickinson Subdivision of Partition Shares 13 & 14 [Volume 4, Page 22, Map Records]. Proposed plat reviewed; final plat (mylar) not submitted. It was noted that there are no District drains in the subject property. The motion was made and seconded that the plat of Rio Delta Subdivision be given preliminary approval. Following a discussion, the motion carried.
 - 3.6 Cielo Grande Subdivision, being 13.39 acres out of Blocks 107 and 108, San Benito

Irrigation Company Subdivision. Proposed plat reviewed. It was noted that this plat was not approved at the May 12, 2023 meeting [Minute Book 9, Page 455, Agenda Item 3.1], “the reasons for this action to be stated in writing in a letter sent to the applicant. . .” and the problems identified in the letter have not been corrected. The motion was made and seconded that approval of the plat of Cielo Grande Subdivision be denied. Following a discussion, the motion carried.

4. Audit: Audit of Fiscal Year Ended September 30, 2023. The auditor has commenced the audit.
5. Annexation of Territory and Donation of Drains in Share 22, Espiritu Santo Grant.
 - 5.1 Annexation. Yountville Holdings, LLC did not present a petition for annexation. No action.
 - 5.2 Donation. Yountville Holdings, LLC did not present a deed conveying drains to the District. No action.
6. Equipment.
 - 6.1 Brushcutters Purchased at October 16, 2023 Meeting. Not yet delivered. The dealer says the machines are in transit.
 - 6.2 Disposal of Surplus Equipment. The District has not yet disposed of any machines declared as surplus at the January and February 2024 meetings.
 - 6.3 Dozer Purchased at October 16, 2023 Meeting. Not yet delivered. Request of Cameron County Irrigation District No. 2 that instead of trading in the 2012 D6K Dozer, it be sold to the Irrigation District, the sales price being the trade-in amount. The motion was made and seconded that the 2012 D6K Dozer not be traded in and instead be declared surplus, and sold to Cameron County Irrigation District No. 2 for the trade-in amount. Following a discussion, the motion carried.
 - 6.4 Backhoe. The Board directed General Manager Harmon to solicit bids for a new backhoe for the Board’s consideration at the April 2024 meeting.
7. Rancho Grande Diversion Project/Drain A Bypass Extension to River–Installation of Structure at Outfall. Manager Harman obtained the needed water surface elevation data. Engineer Brown reported that preparation of the recommendations is in progress.
8. Projects.
 - 8.1 East Line Drain Relief Project 2012. No report.
 - 8.2 Drain B-2: Upgrade of Pennsylvania Boulevard Road Crossing. The City of San Benito has completed the rerouting of the sewer line.
 - 8.3 Drain B-2 and Drain B-1 Interconnect. Engineer Brown/Schiebe Engineering has not finished the right-of-way plans.
9. Drain E Between La Palma Street and Stenger Street. Notice of Drain Right-of-Way still not completed.
10. Rules Revision. Not ready for Board action. The motion was made and seconded that the plat review fee be increased to \$200.00. Following a discussion, the motion carried. To clarify the Manager’s authority to sign plats to streamline the plat approval process, the motion was made that the District’s General Manager can sign final subdivision plats (mylar) that have previously been given preliminary approval if there have been no changes to the plat and all conditions have been satisfied, provided the final plat is signed at the following Board meeting. Following a discussion, the motion carried.

- 11. License Agreements.
 - 11.1 Drain F Right/F Left in Block 214, San Benito Land & Water Company–Randall Crane. License for road crossing not completed.
 - 11.2 Drain D in Block 128, San Benito Land & Water Company–3C Subdivision. License agreement prepared but not yet finalized.
 - 11.3 Drain A Bypass to River: License Agreement for Down Drains–San Pedro Estates Subdivision in Tracts "Y-Z", William Esparza Tract, San Pedro de Carricitos Grant. Engineers’s determination not completed.

12. Reports.

- 12.1 Financial.
 - (a) Financial Report for Month of February 2024. Presented and reviewed.
 - (b) Financial Report for Fiscal Year through February 29, 2024. Presented and reviewed.
- 12.2 Manager. All matters discussed under other Agenda items.
- 12.3 Attorney. 2024 Special Purpose District Report has been filed.
- 12.4 Engineer. All matters discussed under other Agenda items.
- 12.5 Drain Supervisor. Written report of work accomplished in the month of February 2024 presented.
- 12.6 Report by Representative of City of San Benito. No one appeared regarding this Agenda item.

13. *Cameron County Drainage District No. 3 and Cameron County Irrigation District No. 2, et al. vs. City of San Benito*, Cause No. 2019-DCL-000920, in the 103rd District Court of Cameron County, Texas. Co-Plaintiffs Penny and Garza signed the settlement agreement. The Settlement Agreement, Plaintiffs’ Motion to Dismiss Case, and a proposed Order Dismissing Case were presented to the Court at the March 5, 2024 Docket Control Conference. We are waiting on the District Clerk to provide a copy of the Order Dismissing Case signed by the Judge.

14. Payment of Accounts, Wages, and Directors’ Services.

14.1 The motion was made and seconded that issuance of the following checks issued between the February 12, 2024 meeting and this meeting be ratified:

14853 : Blackout Window Tint	Tint Exc 123	\$1,130.00
14854 : Gigabit Communications	Internet	\$200.00
14855 : Lincoln National Life	Life Insurance	\$238.16
14856 : Pitney Bowes	Postage Meter Usage	\$357.36
14857 : Lucinda Trevino	Janitorial Supplies	\$76.72
14858 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$397.39
14859 : Sonia Lambert	Phone Allowance	\$170.00
14860 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$397.39
14861 : Safelite Auto Glass	General Manager’s Windshield Crack	\$178.64
14862 : Tractor Supply	Compressor	<u>\$3,299.99</u>
TOTAL		\$52,473.15

Following a discussion, the motion unanimously carried.

14.2 The motion was made and seconded that the following checks be issued:

14863 : Advance Professional	Machine Repairs	\$47.77
14864 : AFLAC	Health Insurance	\$374.76

14865 : Allstate Insurance Co.	Insurance	\$74.67
14866 : AT&T Mobility	Wireless Phone	\$231.50
14867 : Cameron Appraisal District	Quarterly Assessment	\$15,573.75
14868 : Dainamik	GPS Monitoring	\$910.00
14869 : Daniel Diaz	Phone Allowance	\$45.00
14870 : Douglas Diaz	Janitorial	\$55.12
14871 : Grajale's Tire Shop	Flat Repairs	\$5.00
14872 : Craig M. Harmon	Reimbursement–Health Insurance Premium	\$907.62
14873 : Hollon Oil Company	Hydraulic Oil	\$2,087.25
14874 : JR ITSoftware Solutions	Programming	\$1,202.37
14875 : John Deere Financial	Machine Repairs	\$8,542.76
14876 : Lower RGV Development Council	Member Dues	\$300.00
14877 : Sonia Lambert	Phone Allowance	\$170.00
14878 : Linde Gas & Equipment	Safety Supplies	\$553.21
14879 : Matheson Tri-Gas	Haz Materials	\$91.36
14880 : Matt's Cash & Carry	Machine Repairs	\$89.64
14881 : McCoy's	Drain Repairs	\$18.12
14882 : Ortega, Federico	Phone Allowance	\$45.00
14883 : Pico Propane	O/R Diesel	\$16,206.92
14884 : Pitney Bowes	Postage Meter Usage	\$178.68
14885 : Rio Valley Pipe, Ltd.	Pipe Newell Work Order	\$7,040.00
14886 : Rey's Tire Service	Flat Repairs	\$285.00
14887 : Royal Metal	Flat Bars	\$20.68
14888 : Southern Tire Mart	Machine Tires	\$3,270.00
14889 : South Texas Bolt & Supply	Machine Repairs	\$101.76
14890 : Nelda Solorio	Janitorial	\$348.22
14891 : Lucinda Trevino	Janitorial	\$303.22
14892 : Valley Fire & Safety	Extinguisher-Unit 71	\$99.00
14893 : Wilcac Life Insurance	Insurance	\$21.67
14894 : Commercial Billing	Machine Repairs	\$877.75
14895 : Douglas Diaz	Janitorial	\$27.56
14896 : East Rio Hondo Water Supply Corp.	Office/Shop/Warehouse: Water Bill	\$79.29
14897 : Holt Company of Texas	Machine Repairs	\$1,056.25
14898 : O'Reilly Auto Parts	Machine Repairs	\$1,526.20
14899 : Power Plan	Machine Repair	\$2,294.87
14900 : Scheibe Consulting, LLC	FIF Grant on Call Invoice	\$8,483.75
14901 : Unifirst	Uniforms	\$673.84
14902 : Wylie Case	Machine Repairs	\$1,954.05
14903 : David Ybarra	Website Maintenance	\$250.00
14904 : Dainamik	GPS Monitoring	\$910.00
14905 : Dossett Law Office	Legal Fees	\$2,740.35
14906 : Lincoln National Life	Life Insurance	\$234.16
TOTAL		\$80,308.12

Following a discussion, the motion unanimously carried.

15. May 4, 2024 Election.

15.1 Status Report. The election will be held. Two persons timely filed an Application For A Place On The Ballot for the May 4, 2024 election.

15.2 Contracting with County Elections Administrator. The motion was made and seconded that the District contract with the Cameron County Elections Administrator to conduct the election. It was noted that the Elections Administrator's cost estimate is \$88,825.00. Following a discussion, the motion carried.

15.3 Amendment of Election Order. The motion was made and seconded that the Election Order approved at the January 15, 2024 meeting be amended as necessary to conform to the election being conducted by the Cameron County Elections Administrator. Following a discussion, the motion carried.

16. Adjournment. There being no further business, the meeting was adjourned.

approved and signed xxxxx 04/08/24
Ronaldo Garcia, President

approved and signed xxxxx 04/08/24
Matthew McCarthy, Vice President