

March 8, 2021  
San Benito, Texas

The regular meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on March 8, 2021, at 2:00 p.m., telephonically, pursuant to and in accordance with the Governor's disaster declaration, and pursuant to notice duly given as required by law. Present were Ronaldo Garcia, Randall McMurray, and Matthew McCarthy, Directors; Sonia Lambert, Manager; Jack Brown, Engineer; Freddie Ortega, Drain Supervisor; and B. R. Dossett, Attorney. President Garcia called the meeting to order and presided.

1. Minutes. The motion was made and seconded to approve the Minutes of the February 8, 2021 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No written comments were received.
3. Subdivisions.
  - 3.1 MJE Rodriguez Subdivision, being 2.25 acres of land out of Block 80, Espiritu Santo Irrigated Land Company Subdivision. Final plat not presented. No action.
  - 3.2 Liberty Estates Phase II, being an 8.53 acre tract of land comprised of 0.08 acre out of Block 12, 4.66 acres out of Block 5, and 3.79 acres out of Block 6, all in Cunningham's Subdivision [Volume 1, Page 43, Map Records], said Cunningham's Subdivision being out of Block 35, San Benito Land & Water Company Subdivision [Volume 1, Page 6, Map Records]. Still waiting on encroachments to be removed from the seep ditch right-of-way to be conveyed by Cameron County Irrigation District No. 2 to the Drainage District.
  - 3.3 A.M. Betancourt Subdivision, being 1.0 acre out of Block 15, San Benito Land & Water Company Subdivision. Final plat not presented. No action.
  - 3.4 Rancho Montegua Subdivision–Guzman & Munoz, being 20.33 acres out of Block 215, San Benito Land & Water Company Subdivision. Final plat not presented. No action.
  - 3.5 Las Villas Del Rio Subdivision, being an 8.3 acre tract out of Block 257, San Benito Land & Water Company Subdivision [Volume 1, Page 25, Map Records]. The required license agreement, Agenda Item 5.5, has not been completed.
  - 3.6 San Jose Nagel 7 Subdivision-Rios Surveying (29.76 acres out of Blocks 99, 100, 119, 120, SBICO). Plat not presented. No action.
  - 3.7 Petunia Acres Subdivision–Rios Surveying (2 acres out of Block 129, ESILCo.) Plat not presented. No action.
  - 3.8 Viaide Subdivision. This plat was approved at the February 8, 2021 meeting. President Garcia has signed the plat.
  - 3.9 Westway Subdivision Phase 2, being a 1.30 acre tract out of Block 191, San Benito Land & Water Company [Volume 1, Page 6, Map Records of Cameron County] and being a portion of the called 46.97 acre tract of land for Bobby E. and Deborah L. Parrish as described in the instrument recorded in Volume 940, Page 84, Official Records of Cameron County. Owner: DTRAM Investments LLC. Engineer: Guzman & Munoz, Engineering and Surveying, Inc. The motion was made and seconded that the plat of Westway Subdivision Phase 2, being a 1.30 acre tract, be given preliminary approval. Following a discussion, the motion unanimously carried.
4. Projects.
  - 4.1 TWDB #40023 Flood Protection Study-Texas Water Development Board

Grant/Hydrologic and Hydraulic Model Update. Eric Schiebe has commenced work on the model update.

- 4.2 NRCS Disaster Relief/EWP Grant for Repairs. No change in status. At the last meeting, the Board directed that this item be removed from the Agenda.
- 4.3 Drain A Improvement Grant. No change in status. Still waiting on the General Land Office to close out the Grant.
- 4.4 Receive Reports On Any Other Pending or Proposed Project. None.
5. Agreements/Rights-of-Way/Permits/Interlocal Cooperation Contracts.
  - 5.1 Request of City of Harlingen that District Pay Part of the Cost of City's Regional Watershed Flood Protection Planning Study—Agreement to be Evidenced by an Interlocal Cooperation Contract. Engineer Brown stated that in his opinion, the boundary of the watershed to be studied is in error and the study would be of no benefit to the District. The motion was made and seconded that this request be denied. It was noted that the District did not request the City to fund part of the District's grant. Following a discussion, the motion unanimously carried. The motion was made and seconded that the District make its study available to the City. Following a discussion, the motion unanimously carried.
  - 5.2 Request of City of San Benito that District Pay Part of Cost of City's Regional Watershed Flood Protection Planning Study—Agreement to be Evidenced by an Interlocal Cooperation Contract. This item was placed on the Agenda in error. Only the City of Harlingen made this request. No action.
  - 5.3 Drain C/Drain C-Right—License for Down Drain in Block 179, San Benito Land & Water Co. for UTRGV Neuroscience Facility/Building. License Agreement not finalized. Plans still not acceptable.
  - 5.4 Drain 383: Request of Ciro and Rhonda Garza for Road Crossing. License Agreement not finalized.
  - 5.5 Request of Chet Monigold, Owner of 8.3 Acre Tract Out of Block 257, San Benito Land & Water Company Subdivision [Volume 1, Page 25, Map Records] Being Developed as Las Villas Del Rio Subdivision, for License Agreement. Discussed under Agenda Item 3.6 above. The owner has not submitted to the District the documents needed to prepare the license agreement.
6. Donations.
  - 6.1 Drain A-6: Eduardo Cañas and Carlos Leal Offer to Donate 80 Foot Wide Strip of Land Dedicated as "Drain Ditch ROW" on Plat of Cañas Subdivision [Cab. 1, Page/Slot 48-A, Map Records]. Donation has not been finalized.
  - 6.2 U.S. Landman, LP—Offer to Donate Drain for Oak Estates Subdivision in Block 95, Lon C. Hill Subdivision that Discharges into Drain C-Right in Block 189, San Benito Land & Water Company Subdivision. The owner has not submitted to the District the documents needed to prepare the donation deed.
7. Audit of fiscal year ended September 30, 2020. Geary Berkman, CPA commenced the audit last week.
8. Reports.
  - 8.1 Financial.
    - (a) Financial Report for Month of February 2021. Presented and reviewed.
    - (b) Financial Report for current fiscal year through February 28, 2021. Presented

and reviewed.

- 8.2 Manager. All matters discussed under other Agenda items.
- 8.3 Attorney. *Cameron County Drainage District No. 3 and Cameron County Irrigation District No. 2, et al. vs. City of San Benito.* No report.
- 8.4 Engineer. All matters discussed under other Agenda items.
- 8.5 Drain Supervisor.
- a. Report of work accomplished in the month of February 2021 presented.
  - b. Equipment–Brush Cutter. On March 3, 2021, the 2017 New Holland brush cutter, DD#27, Serial #NT0133M, purchased February 16, 2017, was engulfed by fire. It appears that grass had collected around the muffler and ignited. The operator escaped without injury. The machine is a total loss. A claim has been submitted to the District’s insurance carrier. The motion was made and seconded that the Manager be authorized to solicit bids for a replacement machine. Following a discussion, the motion unanimously carried.
- 8.6 City of San Benito. No one appeared on behalf of the City.

9. Payment of Accounts, Wages, and Directors’ Services.

- 9.1 Ratification of Checks. The motion was made and seconded that issuance of the following checks issued between the February 8, 2021 meeting and this meeting be ratified:

13178 : Matt’s Cash & Carry	Auto Repairs	\$102.34
13179 : Lucio’s Tire Shop	Flat Repairs	\$140.00
13180 : Dossett Law Office	Legal Fees	\$1,745.00
13181 : Allstate Insurance Company	Insurance	\$74.67
13182 : Commercial Billing	Machine Repairs	\$1,120.66
13183 : Dainamik	GPS Monitoring	\$1,050.00
13184 : First Community Bank	Payroll [02/18/21]	\$31,292.29
13185 : John Deere Financial	Machine Repairs	\$3,885.11
13186 : O’Reilly Auto Parts	Machine Repairs	\$1,195.62
13187 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$422.77
13188 : UniFirst	Uniforms	\$546.60
13189 : Sonia Lambert	Face Masks	\$162.36
13190 : First Community Bank	Payroll [03/04/21]	\$32,471.23
13191 : Texas Child Support SDU	Employee Wage Withholding-Child Support	<u>\$422.77</u>
TOTAL		\$127,274.47

Following a discussion, the motion unanimously carried.

- 9.2 The motion was made and seconded that these checks be issued:

13192 : AFLAC	Health Insurance	\$386.04
13193 : Allegra Printing	Time Card Envelopes	\$142.35
13194 : Allstate Insurance Co.	Insurance	\$74.67
13195 : AguaWorks Pipe & Supply	Drain Repairs	\$2,530.00
13196 : AT&T Mobility	Wireless Phone	\$191.90
13197 : Blue Cross & Blue Shield	Health Insurance	\$15,044.91
13198 : Cameron Appraisal District	Appraisal Fees	\$11,219.50
13199 : Central Plumbing & Electric	Other Repairs	\$92.45
13200 : Cameron County Irrigation Dist. #2	Reimbursement	\$13,686.93
13201 : Diamond Mowers	Machine Repairs	\$900.47
13202 : Dell Marketing LP	David–Monitors	\$296.00
13203 : East Rio Hondo Water Supply Corp.	Office/Shop/Warehouse: Water Bill	\$59.09
13204 : Firestone	Machine Repairs	\$1,713.98
13205 : Gigabit Communications	Uverse/Internet	\$200.00
13206 : Grajale’s Tire Shop	Flat Repairs	\$105.00
13207 : H & V Equipment	Machine Repairs	\$2,107.05
13208 : Nelda Hernandez	Janitorial	\$220.52

13209 : Hollon Oil Company	Hydraulic Oil	\$857.96
13210 : Holt Company of Texas	Machine Repairs	\$630.00
13211 : John Deere & Company	Machine Repair	\$554.22
13212 : Sonia Lambert	Phone Allowance	\$125.00
13213 : Lincoln National Life	Life Insurance	\$226.32
13214 : McCoy's	Drain Repairs	\$51.97
13215 : Federico Ortega	Phone Allowance	\$45.00
13216 : Pitney Bowes	Postage Meter Rental	\$178.68
13217 : U. S. Postmaster	Post Office Box	\$118.00
13218 : Rio Grande Concrete	Machine Repairs	\$49.47
13219 : Rio Hondo Lumber & Supply	Machine Repairs	\$66.14
13220 : Rey's Tire Service	Flat Repairs	\$285.00
13221 : South Texas Bolt & Supply	Machine Repairs	\$231.76
13222 : Texas Refinery Corp.	Moly Grease	\$930.36
13223 : Lucinda Trevino	Janitorial	\$220.52
13224 : VOID		-0-
13225 : Unifirst	Uniforms	\$671.07
13226 : Wilco Life Insurance	Insurance	\$21.67
13227 : Wylie Case	Machine Repairs	\$484.17
13228 : David Ybarra	Janitorial	\$265.52
13229 : Texas Water Conservation Association	Member Dues	\$815.00
13230 : Texas Water Conservation Association	Conference	\$225.00
TOTAL		<u>\$56,023.69</u>

Following a discussion, the motion unanimously carried.

10. Adjournment. There being no further business, the meeting was adjourned.