

January 12, 2026
San Benito, Texas

A meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on January 12, 2026, at 2:00 p.m. at the office of the District, pursuant to notice duly given as required by law. Present were Ronaldo Garcia, President; and Luis Barrera, Director. Ben Escobar, Interim General Manager. President Garcia called the meeting to order and presided.

1. Minutes. The minutes for November 24 meeting were presented and reviewed. A motion was made and seconded that the Minutes of November 24, 2025 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No written comments were received.
3. Subdivision Approvals
 - 3.1. San Pedro Estates Subdivision, being 28.00 ac. out of William Esparza Tract. Owner DLP 4 Ventures, Plat preparer Rios Surveying. The plat was presented and reviewed. The motion was made and seconded that the plat of San Pedro Estates Subdivision receive preliminary and final approval, the motion unanimously carried.
 - 3.2. San Sebastian Ph. II Subdivision, being 17.36 ac. out of Block 129, SBL&WCo Subdivision, Owner Masa-Bega Development, LLC, Plat preparer HLG Plan Review Services. The plat received preliminary and final approval at the Board meeting of November 24, 2025. The mylar was signed between last meeting and this one by President Garcia, the motion unanimously carried.
4. Annexation and Donation of Drains. Donation of segment of Lateral V north of Haine Drive and fix boundary of the drain. Attorney Dossett stated that Cameron County Irrigation District Board of Directors approved to sign the deed conveying it over to the Drainage District.
5. Audit of Fiscal Year ended September 30, 2024. Auditor Roberto Lopez presented the Audit of the District of Fiscal Year ended September 30, 2024. A motion was made and seconded that the Audit of fiscal year ended September 30, 2024 be approved. An engagement letter was presented and signed for the Audit of fiscal year ended September 30, 2025 to begin soon. Following a discussion, the motion unanimously carried.
6. Projects.
 - 6.1. East Line Relief Drain Project. The Bids are due February 25, 2026, and the District will go out for bids once the boxes are available.
 - 6.2. Drain B-1 and Drain B-2 Interconnect. No change, still waiting on the funds.
 - 6.3. Drain B-2–Upgrade of Pennsylvania Boulevard Road Crossing. Funding still not available.
 - 6.4. Rancho Grande Diversion Project/Drain A Bypass Extension to River – Installation of Structure at Outfall. Engineer Brown waiting on new estimate for Rubicon.
 - 6.5. Drain E-Notice of drain ROW in old CPL power plant property. There have been no updates from Attorney Dossett.

7. Discussion and possible action with respect to ERHWSC ROW request near FM 2925. There have been no updates, waiting on plans from Engineer Brown.
8. May 2, 2026 Election. Consider and adopt Election Order. Motion was made and seconded that Election Order be presented and approved.

ELECTION ORDER

STATE OF TEXAS §
 §
 COUNTY OF CAMERON §

On January 12, 2026, the Board of Directors of Cameron County Drainage District No. 3 convened in regular session, open to the public, with the following members present, to wit:

Ronaldo Garcia, President
 Luis Alberto Barrera, Director

constituting a quorum, and the following absent: Jason Allen Shafer. Among the proceedings had by said Board of Directors was the following:

WHEREAS, in accordance with the Texas Water Code and the Texas Election Code, Cameron County Drainage District No. 3 shall hold an election on the first Saturday in May of even-numbered years, at which time the required number of Directors shall be elected to fill the vacancies then occurring on the Board of Directors as provided by law;

WHEREAS, such an election is necessary and should be held on May 2, 2026, in order that two (2) Directors may be elected to membership on the Board of Directors of Cameron County Drainage District No. 3 to fill the place of two (2) Directors now serving whose terms of office will expire on May 13, 2026;

WHEREAS, it is hereby determined and found that in accordance with standing order of this Board, written notice of the date, place, and subject of this meeting, including consideration of the setting of said election, was posted at the District's Office at a place convenient to the public, and posted on the District's website, for the period of time and manner as is required by law;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of Cameron County Drainage District No. 3 that:

1. A regular election for the election of two (2) Directors to serve for a term of four (4) years beginning May 13, 2022:

Place 1
Place 2

be and it is hereby called and ordered to be held in and for this District, in the manner prescribed by law, on the first Saturday of May, 2026, the same being May 2, 2026.

2. Said election be conducted during the hours of seven o'clock (7:00) a.m. to seven o'clock (7:00) p.m. at the office of the District at 26041 F.M. 510, San Benito, Texas, a place within the District and a place which the Board, after considering the requirements of Texas Election Code § 43.031, finds to be a proper place for conducting the election.
3. For the purpose of said election, all the area included within the boundaries of this District shall constitute one (1) election precinct.

- 9.2 Other contract information of Voting Clerk:
Phone No: (956) 399-7637
Email address: dandiaz@ccdd3.org
Fax: (956) 399-7156

Provided, however, if the application is transmitted by fax or e-mail to the early voting clerk, the application must also be mailed so that the clerk receives it no later than the fourth business day after the day the clerk receives the faxed or emailed application. That is, an application transmitted by fax or e-mail will be considered complete and timely as long as the original is received by the early voting clerk by the fourth business day after it was submitted by fax or e-mail.

10. Early voting by personal appearance for this said election shall be held at the same location the election is to be conducted as provided above, and said place of early voting shall remain open during the hours of eight o'clock (8:00) a.m. and five o'clock (5:00) p.m., which is at least nine (9) hours on each day of the early voting period, which shall begin on April 20, 2026, and continue through April 28, 2026, on each day that is not a Saturday, Sunday, or official State holiday. Applications for ballots by mail must be received (not postmarked) no later than April 20, 2026.

- 10.1 The mailing address of the Clerk to which ballot applications and ballots voted by mail may be sent is:

Early Voting Clerk
P.O. Box 937
San Benito, Texas 78586

- 10.2 The physical address of the Clerk to which ballot applications and ballots voted by mail may be delivered is:

Office of Cameron County Drainage District No. 3
26041 F.M. 510
San Benito, Texas 78586

- 10.3 A completed, scanned application for a ballot by mail containing an original signature shall be transmitted to: drainage@ccdd3.org

11. Candidates shall file an application with the Secretary of the Board or the Agent appointed pursuant to paragraph 5 hereinabove to have his or her name printed on the election ballot. Such application must be signed by the candidate or by at least ten (10) qualified electors of this District. The first day to file an application for place on the ballot is January 14, 2026, and must be filed no later than five o'clock (5:00) p.m. on February 13, 2026, as required by law:

- 11.1 Mailing address: Secretary
P.O. Box 937
San Benito, Texas 78586

- 11.2 Physical address: Office of Cameron County Drainage District No. 3
26041 F.M. 510
San Benito, Texas 78586

- 11.3 Email Address: drainage@ccdd3.org
- 11.4 Fax: (956) 399-7156
12. Applications for a place on the ballot shall be substantially in the form attached hereto.
13. The Secretary of the Board of Directors shall conduct a drawing for the order in which names of the candidates for the above-mentioned election are to be printed on the ballot and shall post notice of the time and place of said drawing and mail notice of the date, hour, and place of the drawing to each candidate at the address stated on the application for a place on the ballot not later than the fourth (4th) day before the drawing in accordance with the terms and provisions of Section 52.094 of the Election Code.
14. Notice be given of this election by a method as prescribed by Section 4.003(1)(B) of the Texas Election Code.
15. A Writ of Election and notice of appointment shall be delivered as prescribed by law to the Presiding Judge and Alternate Judge no later than March 4, 2026.
16. Notice of this election be given as prescribed by Section 85.007(c) Texas Election Code, by posting continuously for at least seventy-two (72) hours preceding the first hour that early voting is conducted in the same manner Notices of Meeting of the Board are posted.
17. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of Section 52.094(c) of the Election Code, and Section 551.043 of the Government Code.

After consideration of the above Resolution and Order, it was moved and seconded that the same do pass. Thereupon, the question being called for, the following members of the Board voted AYE: Ronaldo Garcia and Luis Alberto Barrera; and the following voted NO: None.

PASSED, APPROVED, AND ADOPTED this 12th day of January 2026.

Following a discussion, the motion was unanimously carried.

9. Reports

9.1 Financial.

- 9.1.1 Financial Report for Month of November 2025 and December 2025. Presented and reviewed.
- 9.1.2 Financial Report for Fiscal Year through December 31, 2025. Presented and reviewed.
- 9.1.3 CD Quarterly Investment Report. Presented and reviewed.

9.2 Manager.

- 9.2.1 Plat Review Fee increase. Manager Escobar recommended the plat review fees be increased to \$600.00 per review. This determination included fees incurred for Attorney review, Engineer review, and administrative plat review. Engineer Brown agreed with an additional \$200.00 fee for every time a subdivision plat is represented again for review. Following a discussion, the motion unanimously carried.

- 9.3 Attorney. The Eminent Domain report was filed for the District on November 06, 2025. All other matters discussed under other Agenda items.

9.4 Engineer. All matters discussed under other Agenda items.

9.5 Drain Supervisor. All matters discussed for work done through the month of Decemberr.

10. Payment of Accounts, Wages, and Directors' Services.

10.1 A motion was made and seconded to ratify the issuance of the following checks issued between November 24, 2025, meeting and this meeting, the motion was unanimously carried.

15852	Anderson Equipment	DD44 Tractor	\$192,429.12
15853	AFLAC	insurance	\$354.48
15854	Alamo Group	DD45 Tractor	\$294,706.85
15855	Firestone	machine repairs	\$959.91
15856	TRB Smith Reagan Insurance	bond Barrera	\$50.00
15857	TX Child Support SDU	child support	\$397.39
15858	Allstate	insurance	\$74.67
15859	Dossett Law Office	legal fees	\$3,600.00
15860	Lopez, Roberto CPA	Audit 2024	\$13,250.00
15861	Linde Gas & Equipment	machine repairs	\$161.61
15862	Oil Patch Fuel	O/R diesel	\$30,615.35
15863	Scheibe Consulting, LLC	East Line project	\$22,957.50
15864	TX Child Support SDU	child support	\$397.39
15865	Wilcac Life Insurance	insurance	\$21.67
15866	Scheibe Consulting, LLC	FIF grant project	\$1,561.13
15867	Scheibe Consulting, LLC	FMA project	\$26,922.50
15868	AT&T Mobility	mobility GPS	\$1,854.55
15869	Commercial Billing	machine repairs	\$656.28
15870	Diaz, Daniel	phone allowance	\$45.00
15871	ERHWS Corp	water bill	\$51.57
15872	ESRI, Inc.	GIS credits	\$480.00
15873	Firestone	auto repairs	\$976.96
15874	Gateway Printing	office supplies	\$142.95
15875	Grajale's Tire Shop	flat repairs	\$19.00
15876	H & H oil	oil disposal	\$50.00
15877	Hollon Oil Company	hydraulic oil	\$1,465.90
15878	John Deere Financial	machine repairs	\$6,318.11
15879	McCoy's	drain repairs	\$28.98
15880	OHC of the Southwest, P.A.	drug screens	\$114.00
15881	O'Reilly Auto Parts	machine repairs	\$862.43
15882	Ortega, Federico	phone allowance	\$45.00
15883	Pancho's Auto Electric	auto repairs	\$350.00
15884	Pico Propane	O/R diesel	\$15,260.70
15885	Pitney Bowes	postage meter use	\$226.50

15886	Rey's Tire Service	flat repairs	\$485.00
15887	Schaeffer MFG Co.	moly grease	\$906.91
15888	Southern Tire Mart	machine repairs	\$4,527.75
15889	Solorio, Nelda	janitorial	\$506.60
15890	TX Land Reclamation	tire disposal	\$651.25
15891	Triple S Steel	safety supplies	\$498.73
15892	Trevino, Lucinda	janitorial	\$461.60
15893	Wylie Case	machine repairs	\$2,658.57
15894	UniFirst	uniforms	\$531.55
15895	Eguia, Humberto	plumbing repairs	\$130.00
15896	Scheibe Consulting, LLC	East Line project	\$10,076.25
15897	AtMax Equipment	machine repairs	\$8,365.72
15898	Scheibe Consulting, LLC	FMA project	\$6,495.00
15899	TX Child Support SDU	child support	\$397.39
15900	Eguia, Humberto	backflow repair	\$450.00
15901	Voided	voided	0
15902	TX Child Support SDU	child support	\$397.39

Following a discussion, the motion was unanimously carried.

10.2 A motion was made and seconded to issue the following checks:

15903	AFLAC	insurance	\$354.48
15904	AtMax Equipment	machine repairs	\$211.04
15905	AT&T Mobility	mobility GPS	\$1,951.91
15906	Cummins Southern Plains	machine repairs	\$1,074.35
15907	Commercial Billing	auto repairs	\$141.14
15908	Diaz, Daniel	phone allowance	\$45.00
15909	ERHWS Corp	water bill	\$114.26
15910	Firestone	auto repairs	\$287.49
15911	Gateway Printing	office supplies	\$86.92
15912	Hollon Oil Company	hydraulic oil	\$620.38
15913	Iafsa USA	machine repairs	\$1,834.14
15914	John Deere Financial	machine repairs	\$1,028.99
15915	McCoy's	drain repairs	\$528.65
15916	Nueces Power Equipment	machine repairs	\$127.18
15917	O'Reilly Auto Parts	machine repairs	\$2,132.26
15918	Ortega, Federico	phone allowance	\$45.00
15919	Pico Propane	O/R diesel	\$13,243.16
15920	Rio Grande Concrete	auto repairs	\$75.00
15921	Rio Grande Steel	machine repairs	\$12.69
15922	Rio Hondo Lumber & Supply	drain repairs	\$170.90

15923	Rey's Tire Service	flat repairs	\$300.00
15924	Southern Tire Mart	machine repairs	\$440.00
15925	South Texas Bolt & Supply	machine repairs	\$131.28
15926	Solorio, Nelda	janitorial	\$414.28
15927	TCEQ	stormwater permit	\$100.00
15928	T & W Tire	machine repairs	\$256.95
15929	Texas Refinery Corp	moly grease	\$1,219.10
15930	Trevino, Lucinda	janitorial	\$369.28
15931	Texas State Alarm	alarm monitoring	\$139.96
15932	UniFirst	uniforms	\$531.94
15933	Wilcac Life Insurance	insurance	\$21.67
15934	Wylie Case	machine repairs	\$734.06
15935	Backflow Service & Supply	blackflow test	\$119.00
15936	ESRI, Inc.	annual renewal	\$3,665.28

Following a discussion, the motion was unanimously carried.

Adjournment. There being no further business, the meeting was adjourned.

Ronaldo Garcia, President

Jason Shafer, Secretary