

July 13, 2020  
San Benito, Texas

The regular meeting of the Board of Directors of Cameron County Drainage District No. 3 convened on July 13, 2020, at 2:00 p.m., telephonically pursuant to and in accordance with the Governor's disaster declaration, and pursuant to notice duly given as required by law. Present were Ronaldo Garcia, Randall McMurray, and Matthew McCarthy, Directors; Sonia Lambert, Manager; Jack Brown, Engineer; and Freddie Ortega, Drain Supervisor. President Garcia called the meeting to order and presided.

1. Minutes. The Minutes of the June 8, 2020 meeting not presented. No action.
2. Public Comment Period. No one appeared.
3. Subdivisions.
  - 3.1 MJE Rodriguez Subdivision, being 2.25 acres of land out of Block 80, Espiritu Santo Irrigated Land Company Subdivision. Final plat not presented. No action.
  - 3.2 Las Villas Del Rio Subdivision, being an 8.3 acre tract out of Block 257, San Benito Land & Water Company Subdivision [Volume 1, Page 25, Map Records]. Final plat not presented. No action.
  - 3.3 Liberty Estates Phase II, being an 8.53 acre tract of land comprised of 0.08 acre out of Block 12, 4.66 acres out of Block 5, and 3.79 acres out of Block 6, all in Cunningham's Subdivision [Volume 1, Page 43, Map Records], said Cunningham's Subdivision being out of Block 35, San Benito Land & Water Company Subdivision [Volume 1, Page 6, Map Records]. No discussion. No action.
  - 3.4 Perales Farms Subdivision, being 1.0 acre out of Block 65, San Benito Land & Water Company Subdivision. Final plat not presented. No action.
  - 3.5 A.M. Betancourt Subdivision, being 1.0 acre out of Block 15, San Benito Land & Water Company Subdivision. Final plat not presented. No action.
  - 3.6 Rancho Monteagua Subdivision, being 20.33 acres out of Block 215, San Benito Land & Water Company Subdivision. Final plat not presented. No action.
  - 3.7 UTRGV/Harlingen CISD, being out of Lots 1, 2, 3, 4, 5, 6, Block 1, Regional Health Center Subdivision, Phase I, and Lots 7, 8, 9, 10, Block 1, Regional Health Center Subdivision, Phase II, in Block 179, San Benito Land & Water Company Subdivision. No preliminary or final plat presented and no fees paid. This item will be removed from the Agenda until the owner/developer presents a plat and pays the required fees.
4. COVID-19 Emergency Response. Manager Lambert generally discussed the District's efforts to ensure a safe workplace for the employees. The Office has been closed to the public, again.
5. Pollution Control/MS4 Permit: Tire and Debris Pickup and Disposal. The meeting with the County has not been rescheduled due to the COVID-19 pandemic.
6. Vehicles/Equipment.
  - 6.1 Backhoe Purchased at March 9, 2020 Meeting. Dealer advises that the machine will be delivered in two weeks.
  - 6.2 Brush Cutters Scheduled for Delivery in April 2020. All problems were corrected in early June and the machines were put into service. Pursuant to the Agreement with Cameron County Irrigation District No. 2, the Irrigation District employees were added to the Drainage District's payroll effective June 11, 2020.

7. Projects.
  - 7.1 NRCS Disaster Relief/EWP Grant for Repairs. The contracts were finalized and all three contractors are at work and are on schedule. Two of the contractors have submitted requests for payment for work accomplished, and the District has submitted a request to NCRS for the payment of grant funds.
  - 7.2 Hydrologic and Hydraulic Model Update. The grant application has been submitted.
  - 7.3 Drain A Improvements Grant. The grant still has not been closed out. No action required of the District at this time.
  - 7.4 Drainage Watershed Study (Town of Combes Lead Entity). The grant application has been submitted.
  - 7.5 Other Projects. None.
8. Agreements/Rights-of-Way/Permits/Interlocal Cooperation Contracts.
  - 8.1 Drain U: Amendment of License to Allow Second Drain at Idea Academy. Not finalized. Information needed not provided.
  - 8.2 Drain F-West: Request of City of Rio Hondo for Aerial Electric Line Crossing for Water Treatment Plant in Block 257, SBL&WCo. License Agreement signed by City of Rio Hondo and AEP delivered on July 3, 2020.
  - 8.3 RM West Drain, a/k/a La Gloria Drain and McMurray Drain: Request of AEP for Down Drain for Substation to Serve Rayos Del Sol Solar Farm. Signed license agreement still has not been submitted to the District.
  - 8.4 Acciona Energy USA Global, LLC–Request for License Agreement For Aerial and Underground Electric Transmission Line Crossings for La Chalupa Wind Farm. License agreement not finalized.
  - 8.5 Treasure Hills Relief Drain (erroneously identified as Ronald McDonald Drain on Agenda): Request for License Agreement for UTRGV/Harlingen CISD public school in Block 179, San Benito Land & Water Company. This pertains to Agenda Item 3.7, above. Developer wants a down drain, not a road crossing. The motion was made and seconded that the request for a down drain be granted subject the issuance of a license agreement.
9. Donations. Drain A-6: Eduardo Cañas and Carlos Leal Offer to Donate 80 Foot Wide Strip of Land Dedicated as "Drain Ditch ROW" on Plat of Cañas Subdivision [Cab. 1, Page/Slot 48-A, Map Records]. Donation has not been finalized.
10. Cyber Security Awareness Training. The statute requires that the Board verify by official action that everyone required to be trained has been trained. Manager Lambert reported that completion certificates are on file for all persons required to be trained and noted that all completed the training before the June 14, 2020 deadline. The motion was made and seconded that the Board finds that the District is in full compliance with cyber security awareness training requirements. Following a discussion, the motion unanimously carried.
11. Reports.
  - 11.1 Financial.
    - (a) Financial Report for Month of June 2020. Presented and reviewed.
    - (b) Financial Report for Fiscal Year Through June 30, 2020. Presented and reviewed.
    - (c) Investment Report for 2<sup>nd</sup> Quarter 2020. Present and reviewed. It was noted that tax and other revenue is being deposited into the District bank account

instead of certificates of deposit because the District needs liquidity to pay for the EWP Grant. The total amount of the project is \$9.1 million, more or less, of which the District's share is \$2.8 million.

- 11.2 Manager. All matters discussed under other Agenda items.
  - 11.3 Attorney. *Cameron County Drainage District No. 3 and Cameron County Irrigation District No. 2, et al. vs. City of San Benito.* Attorney not present but reported to Manager that we are still waiting on the Court of Appeals to render its decision.
  - 11.4 Engineer. All matters discussed under other Agenda items.
  - 11.5 Drain Supervisor. Report of work accomplished in the month of June 2020 presented.
  - 11.6 City of San Benito. No one appeared on behalf of the City.
12. Payment of Accounts, Wages, and Directors' Services.

- 12.1 Check Voided. Check number 12734, in the amount of \$1,280.00, issued at the May 12, 2020 meeting was lost by the payee. A stop payment order was issued, and the check voided. Check number 12782, in the amount of \$1,280.00 was issued to replace check number 12734.
- 12.2 The motion was made and seconded that issuance of the following checks between the June 8, 2020 meeting and this meeting be ratified:

12779 : Dossett Law Office	Legal Fees	\$2,945.00
12780 : Pitney Bowes	Postage Meter Rental	\$178.68
12781 : Ag-Pro Companies	JD MX10 Cutter	\$16,049.99
12782 : Brown, Leal & Assoc.	Engineering Services (replaces ck 12734)	\$1,280.00
12783 : First Community Bank	Payroll [06/11/2020]	\$29,127.17
12784 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$602.77
12785 : Lucio's Tire Shop	Flat Repairs	\$575.00
12786 : TWCA RMF	Insurance	\$27,550.00
12787 : American Eagle Glass Co.	Glass Repair	\$135.00
12788 : AFLAC	Insurance	\$50.31
12789 : Blue Cross & Blue Shield	Health Insurance	\$14,883.00
12790 : Commercial Billing	Machine Repairs	\$3.46
12791 : Fast Signs	Signs	\$343.84
12792 : Firestone	Machine Repairs	\$1,399.98
12793 : First Community Bank	Payroll [06/25/2020]	\$30,630.41
12794 : VOID		-0-
12795 : Sonia Lambert	Security Camera	432.95
12796 : Lincoln National Life	Insurance	\$216.48
12797 : Pruneda Tech Service	Toner	\$475.00
12798 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$602.77
12799 : First Community Bank	Petty Cash	\$392.06
TOTAL		<u>\$127,873.87</u>

Following a discussion, the motion unanimously carried.

- 12.3 The motion was made and seconded that the following checks be issued:

12800 : First Community Bank	Payroll [07/09/2020]	\$30,418.82
12801 : Texas Child Support SDU	Employee Wage Withholding-Child Support	\$780.92
12802 : Alamo Distribution	Safety Supplies	\$1,472.21
12803 : Allstate Insurance Co.	Insurance	\$74.67
12804 : Amigo Bolt & Supply	Machine Repairs	\$171.27
12805 : AT&T Mobility	Wireless Phone	\$205.69
12806 : Brown, Leal & Assoc.	Engineering Services	\$2,380.00
12807 : Cameron County Clerk	Reimbursement	\$100.00
12808 : Dainamik	GPS Monitoring	\$1,168.00
12809 : East Rio Hondo Water Supply Corp.	Office/Shop/Warehouse: Water Bill	\$78.79
12810 : G & T Paving	Rancho Grande	\$450.00
12811 : Gateway Printing	Office Supplies	\$12.21
12812 : Gigabit Communications	Uverse/Internet	\$200.00
12813 : Goode Electric Company	Warehouse Repairs	\$118.60

12814 : Grajale's Tire Shop	Flat Repairs	\$18.00
12815 : Nelda Hernandez	Janitorial	\$384.39
12816 : Hollon Oil Company	Hyd Oil	\$2,950.84
12817 : John Deere & Company	Machine Repairs	\$1,158.99
12818 : Sonia Lambert	Phone Allowance	\$125.00
12819 : Lucio's Tire Shop	Flat Repairs	\$570.00
12820 : Moreno's Electric	Camera Install	\$375.00
12821 : Matt's Cash & Carry	Tools	\$90.40
12822 : McCoy's	Shop Stairs	\$993.87
12823 : Nueces Power Equipment	Machine Repair	\$976.45
12824 : O'Reilly Auto Parts	Machine Repairs	\$2,252.82
12825 : Ortega, Federico	Phone Allowance	\$45.00
12826 : Rio Grande Concrete	Safety Supplies	\$72.50
12827 : Rey's Tire Service	Flat Repairs	\$336.00
12828 : Tarpon Fire & Safety	Safety Supplies	\$57.00
12829 : T & W Tire	Auto Repairs	\$768.27
12830 : Lucinda Trevino	Janitorial	\$275.65
12831 : Tractor Supply	Machine Repairs	\$30.47
12832 : Unifirst	Uniforms	\$944.18
12833 : Utility Trailer Sales	Trailer Repair	\$39.65
12834 : Wilco Life Insurance	Life Insurance	\$21.67
12835 : Wylie Case	Machine Repairs	\$3,288.42
12836 : David Ybarra	Phone Allowance	\$320.65
12837 : Cameron County Irrigation District No. 2	Reimbursement	\$10,092.55
12838 : H & V Equipment	Machine Repairs	\$1,561.90
12839 : Nueces Power Equipment	Backhoe Rental	\$2,832.00
12840 : WTS Industrial	Machine Repair	\$205.53
12841 : Luis Coronado	Weld Repairs	\$60.00
12842 : H2O Construction Services	NRCS EWP Grant PMT 1	\$2,319,531.31
12843 : Rhyner Construction	NRCS EWP Grant PMT 1	<u>\$1,174,773.32</u>
TOTAL		<u>\$3,562,783.01</u>

Following a discussion, the motion unanimously carried.

13. Adjournment. There being no further business, the meeting was adjourned.